CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)

Website:
www.hpuniv.ac.in **or** https//nadmissions.hpushimla.in

HAND-BOOK OF INFORMATION

Academic Year: 2024-25

Academic session beginning July, 2024 (revised as September, 2024)

Admission to
Postgraduate/ Undergraduate/ Diploma Courses
HIMACHAL PRADESH UNIVERSITY

NAAC Accredited "A" Grade University

SUMMER HILL, SHIMLA - 171005 (INDIA)

IMPORTANT DATES OF FILLING ONLINE ADMISSION FORM

PG (CBCS), UG (CBCS) & Diploma Courses

Start Date for Registration	**15th July, 2024**
Last Date for Registration	**17th August, 2024**

Online Application form fee (Rs. 500/-)

MBA *(Approved by AICTE)*

Start Date for Registration	**15th July, 2024**
Last Date for Registration	**17th August, 2024**

Online Application form fee (Rs. 500/-), Processing fee (Rs. 200/-); Total = Rs 700/-

संदेश

शिक्षा एक मानवीय क्रिया है, यह अपना वास्तिविक उद्देश्य तभी पूरा कर पाती है जब शिक्षार्थी को मानवीय मूल्यों और संवेदना से अनुप्रणित कर सके। शिक्षा का प्रयोजन किसी तकनीकी या व्यवसाय विषेश में दक्षता पैदा करने तक सीमित नहीं है, बल्कि जीवन में मूल्यबोध और मूल्यनिष्ठा की सहजता विकसित करना इसका प्रथम उद्देश्य होना चाहिए।

आधुनिक सामाजिक परिवेश में परिवर्तन की गति तेज एवं तुरन्त लक्षित होने वाली है। ज्ञान के प्रचार–प्रसार के माध्यम निरन्तर बढते जा रहे हैं। कुछ सीखने के लिए आज किसी के पास जाने की आवश्यकता नहीं है। आधुनिकतम संचार साधनों के द्वारा सभी प्रकार का ज्ञान ग्रहण करने की गति तेज हुई है। अतः मानवीय विकास की इस प्रक्रिया के साथ शिक्षा का सामंजस्य भी आवश्यक है।

इसलिए शिक्षा की प्रतिक्रिया में भी निरन्तर परिवर्तन हो रहे हैं इस स्थिति के रहते शिक्षाव्यवस्था में वैश्विक स्तर पर दूरस्थ शिक्षा का महत्व बढ़ रहा है। दूरवर्ती शिक्षा प्रत्येक आयुवर्ग और विभिन्न भौगोलिक स्थिति में रहने वाले लोगों को शिक्षा की सुविधा उपलब्ध कराने की दिशा में प्रभावी और उपयोगी सिद्ध हो रही है। इसके कारण मुक्त विद्यालयों से लेकर मुक्त एवं दूरवर्ती शिक्षा विश्वविद्यालयों का प्रसार बढा है।

वास्तव में दूरवर्ती शिक्षा आज के समय की आवश्यकता है तथा साक्षरता और शिक्षा के प्रति प्रत्येक क्षेत्र का नागरिक जागरूक हो गया है। प्रत्येक नागरिक को शिक्षा प्रदान करने का लक्ष्य भी दूरवर्ती शिक्षा के माध्यम से प्राप्त किया जा सकता है।

मुझे यह जानकर प्रसन्नता है कि हमारे विश्वविद्यालय का दूरस्थ एवं ऑनलाईन शिक्षा केन्द्र शहर से लेकर गाँव तक के शिक्षार्थियों को उच्च स्तरीय शिक्षा अर्जित करने के लिए अच्छे अवसर प्रदान कर रहा है। इसमें कुछ नए व्यवसायिक पाठ्यक्रम भी शामिल किए गए है। मेरी कामना है कि हिमाचल प्रदेश विश्वविद्यालय का यह दूरस्थ एवं ऑनलाईन शिक्षा केन्द्र वास्तव में देशभर में ख्याति प्राप्त करे।

डा० सत प्रकाश बंसल
कुलपति
हिमाचल प्रदेश विश्वविद्यालय, शिमला

संदेश

वर्ष 1970 में हिमाचल प्रदेश विश्वविद्यालय की स्थापना के एक वर्ष उपरान्त डायरेक्टोरेट ऑफ कोरेसपोन्डेन्स वर्ष 1971 में अस्तित्व में आया। तदोपरान्त वर्ष 1995 में DCC का नाम परिवर्तन करके अन्तर्राष्ट्रीय दूरवर्ती शिक्षा एवं मुक्त अध्ययन केन्द्र (ICDEOL) कर दिया गया। वर्तमान में विश्वविद्यालय अनुदान आयोग के दिशानिर्देशों के अनुसार केन्द्र का नाम ''दूरस्थ एवं ऑनलाईन शिक्षा केन्द्र" कर दिया गया है।

उत्तर भारत का सबसे पुराना तथा एक अग्रणी पत्राचार शिक्षण संस्थान होने के बावजूद इस केन्द्र ने बदलते हुए शिक्षा के स्वरूप तथा शिक्षण पद्धतियों में हुए परिवर्तन को अंगीकार करते हुए विभिन्न स्नातक, स्नातकोतर एवं डिप्लोमा कोर्सों में शिक्षा प्रदान कर रहा है।

इस संस्थान का मूल उद्देश्य शिक्षा का व्यापक प्रसार व प्रचार राष्ट्रीय स्तर पर करने का रहा है। शिक्षा के सीमांत को पारंपरिक शिक्षा प्रणाली तक सीमित न रहकर मुक्त एवं दूरस्थ शिक्षा प्रणाली के माध्यम से आगे बढ़ाने का प्रयास रहा है। यह केन्द्र विश्वविद्यालय अनुदान आयोग द्वारा स्थापित दिशनिर्देशों के अनुसार कार्य कर रहा है तथा जो छात्र नियमित तौर पर कक्षा व्याख्यान में भाग लेने में असमर्थ है, ऐसे अभ्यर्थियों तथा हिमाचल के दुर्गम, दूर–दराज क्षेत्रों के छात्र एवं कार्यरत कर्मचारियों को घर बैठे उच्च शिक्षा प्राप्त करने का सुअवसर प्रदान कर रहा है।

वर्तमान में दूरवर्ती शिक्षा उच्च शिक्षा प्राप्त करने का एक स्थापित अंग बन चुका है। मुझे यह जानकर प्रसन्नता है कि हमारे हिमाचल प्रदेष विश्वविद्यालय का दूरस्थ एवं ऑनलाईन शिक्षा केन्द्र शहर से लेकर गाँव तक के शिक्षार्थियों को उच्च स्तरीय शिक्षा अर्जित करने के लिए अच्छे अवसर प्रदान कर रहा है। इसमें समय–समय पर व्यावसायिक तथा रोजगारपरक पाठ्यक्रमों को भी शुरू किया गया है।

मुझे आशा है कि दूरस्थ एवं ऑनलाईन शिक्षा केन्द्र, हिमाचल प्रदेश विश्वविद्यालय शिमला में आप अपनी लगन, मेहनत तथा इच्छा शक्ति से उच्च शिक्षा ग्रहण करके अपना लक्ष्य हासिल करने में सफल रहेंगे। मैं आपको इस संस्थान में शिक्षा ग्रहण करने के लिए आमंत्रित करता हूँ तथा आपके उज्ज्वल भविष्य के लिए शुभकामनाए प्रेषित करता हूँ ।

डॉ० राजेन्द्र वर्मा
प्रति कुलपति
हिमाचल प्रदेश विश्वविद्यालय शिमला

Director's Message

The **Centre for Distance and Online Education (CDOE)**, Himachal Pradesh University welcomes you for your keen interest in Distance Education Programmes offered by us. The Himachal Pradesh University established in the year 1970 set up a **Directorate of Correspondence Courses in the year 1971.** Ever since the Himachal Pradesh University has been a popular destination for the students in India and the Directorate of Correspondence Courses was rechristened as International Centre for Distance Education and Open Learning which is now renamed as Centre for Distance and Online Education (CDOE). The primary objective of CDOE has been to extend its services and disseminate knowledge to students belonging to far-flung areas through sustainable, open and distance learning system.

At CDOE, we are committed to providing a robust and flexible learning environment that transcends traditional boundaries. Our educational platform ensures that you have access to quality education anytime, anywhere. We are in the process of launching online courses which will help you tailor your learning experience to fit your schedule and pace, making it easier to balance your studies with other personal and professional commitments.

We understand the importance of not just academic excellence, but also career readiness. Our curriculum is designed with a strong emphasis on practical skills and real-world applications. We have a separate cell for establishing partnerships with leading industries and organizations to ensure our students have access to excellent placement opportunities. Our dedicated placement cell works tirelessly to connect you with potential employers, providing you with the support and resources you need to embark on a successful career.

In addition to academic knowledge, we focus on developing critical thinking, problem-solving, and digital literacy skills that are essential in today's job market. Our goal is to equip you with the competencies needed to thrive in a dynamic and ever-changing global economy.

As you embark on this educational journey with us, I encourage you to take full advantage of the resources and opportunities available. Engage actively in your courses, participate in online discussions, and seek guidance from our faculty and support staff. Your success is our success, and we are here to support you every step of the way.

Welcome to ICDEOL, where education meets innovation, and your future begins today.

Warm regards,

Professor Sanju Karol
Director (CDOE)
Email id: director.icdeol@gmail.com

CENTRE FOR DISTANCE AND ONLINE EDUCATION
"दूरस्थ एवं ऑनलाईन शिक्षा केन्द्र"
HIMACHAL PRADESH UNIVERSITY

(Established in 1970 by an Act of the Himachal Pradesh Legislative Assembly)

NAAC Accredited "A" Grade University

Hon'ble CHANCELLOR

Shiv Pratap Shukla
(Governor of Himachal Pradesh)

Hon'ble VICE-CHANCELLOR
Prof. Sat Prakash Bansal

Hon'ble PRO VICE-CHANCELLOR
Prof. Rajinder Verma

DIRECTOR
Prof. Sanju Karol

The CDOE wishes to emphasize that while every effort is made to ensure accuracy, the material in this book is subject to alterations or amendments in the light of overall policy and decisions of the University. The provisions of the Himachal Pradesh University Act, 1970, the Statutes and the Ordinances made thereunder shall have precedence over the published matter.

Himachal Pradesh University

Himachal Pradesh University, a premier institution of teaching and research in the country, is situated at Summer Hill, a suburb of Shimla at a distance of 5 km from the main town. It covers 200 acres of lush green land and offers a panoramic view with its distinctive architectural style. It was established in 1970 by an Act of the Himachal Pradesh Legislative Assembly. The University has 13 Faculties and 34 Teaching Departments covering various programmes such as Management and Vocational Studies, Commerce, Engineering and Technology, Languages, Law, Life and Physical Sciences, Social Sciences, Ayurveda, Dental & Medical Sciences, Information Technology, Computer Science and Performing & Visual Arts. The University also has its UGC Human Resource Development Centre which offers Orientation and Refresher Courses for University and college teachers. Most of the colleges (govt./private) from within the State are affiliated to the University. In addition to this, the University runs Centre for Distance and Online Education (CDOE), Centre for Evening Studies, School of Legal Studies and Regional Centre at Dharamshala.

Distinct Features of University

- Accredited by National Assessment & Accreditation Council (NAAC)
- Pioneered NRI (Self Financing) Scheme
- First to start Distance Education in the country
- Intellectually and Professionally enriched faculty
- HPU Alumni Excelled in All Spheres
- HRDC Human Resource Development Centre
- Commendable performance in sports and cultural activities at national level.
- Congenial environment for higher studies
- Substantial number of students qualify NET, GATE and other competitive examinations every year
- Linkages with national and international institutions
- The culture of holding seminars, workshops, conferences, symposia, etc.
- National level achievements in NCC, NSS, youth welfare programmes

Distance Education

Teaching through distance mode is now recognized as an effective method of instruction in all the advanced countries of the world. In the fast-developing socio-economic milieu of today, educational facilities need constant refurbishing and augmentation. It is now acknowledged by the academics of all shades that it is learning which is important and not the channel or the process through which one gets enrolled for education. The educational system in India has been changing from time to time, taking into consideration the socio-political needs and economic conditions of the society. Although the contribution of conventional educational system cannot be underestimated, the fact remains that education through the formal mode has been accessible only to a few. The distance and open education

system as an alternative mode of imparting instruction has, over the years, been meeting the demand for education of millions of people at different levels. It is an effort not only to solve the problem of over-crowding in our educational institutions but also to equip the adult community with tools and skills to attain professional competence. Over the past four decades various Indian universities have adopted the programme of distance education and open learning.

Centre for Distance and Online Education (CDOE)

Immediately after its establishment in 1970, the Himachal Pradesh University took a bold step towards proliferation of knowledge and democratization of educational opportunities by setting up a Directorate of Correspondence Courses. Ever since, the University has played a pioneering role in launching programmes in distance education at the postgraduate level. It was the first to impart instruction at postgraduate level in social-sciences, humanities, commerce and teacher training through the mode of distance education. Over the years, the Directorate of Correspondence Courses moved towards absorbing the emerging philosophy of distance education and adopting multi-media approach to impart instruction. In view of this, the Directorate of Correspondence Courses was rechristened as the International Centre for Distance Education and Open Learning (ICDEOL) which is now renamed as Centre for Distance and Online Education (CDOE) as per direction given by the UGC-DEB. It is located in the H.P. University complex at Summer Hill, a suburb at the western end of Shimla. Summer Hill Railway Station is a five-minute walk from the CDOE complex.

Jurisdiction

The distance education programme of the University is open to all persons residing in any part of India irrespective of race, creed or class subject to the fulfilment of minimum qualifications prescribed for admission and availability of seats. However, CDOE conducts PCPs/Examination etc. in respect of UG/PG/Diploma Courses within territorial Jurisdiction of Himachal Pradesh as per UGC guidelines through Public Notice F.N. 12-9/2010 (DEB-III) dated 18th July, 2016.

For all legal proceedings, if any, the jurisdiction shall be in the Courts of Shimla city only.

Transport

Local transport facilities like buses (private/state government), trains and University buses are available at regular intervals from Summer Hill to the main city.

Change in Correspondence Address

If any student wants to change his/ her address for correspondence already given in the admission form, he/she can represent through mail on the email id i.e. director.icdeol@gmail.com or can contact the concerned section on the contact numbers given as hereunder: -

Computer Centre, CDOE   :   **0177 2833419,**

CDOE Reception/Enquiry   :   **0177 2833444, 2832239**

FLOW CHART
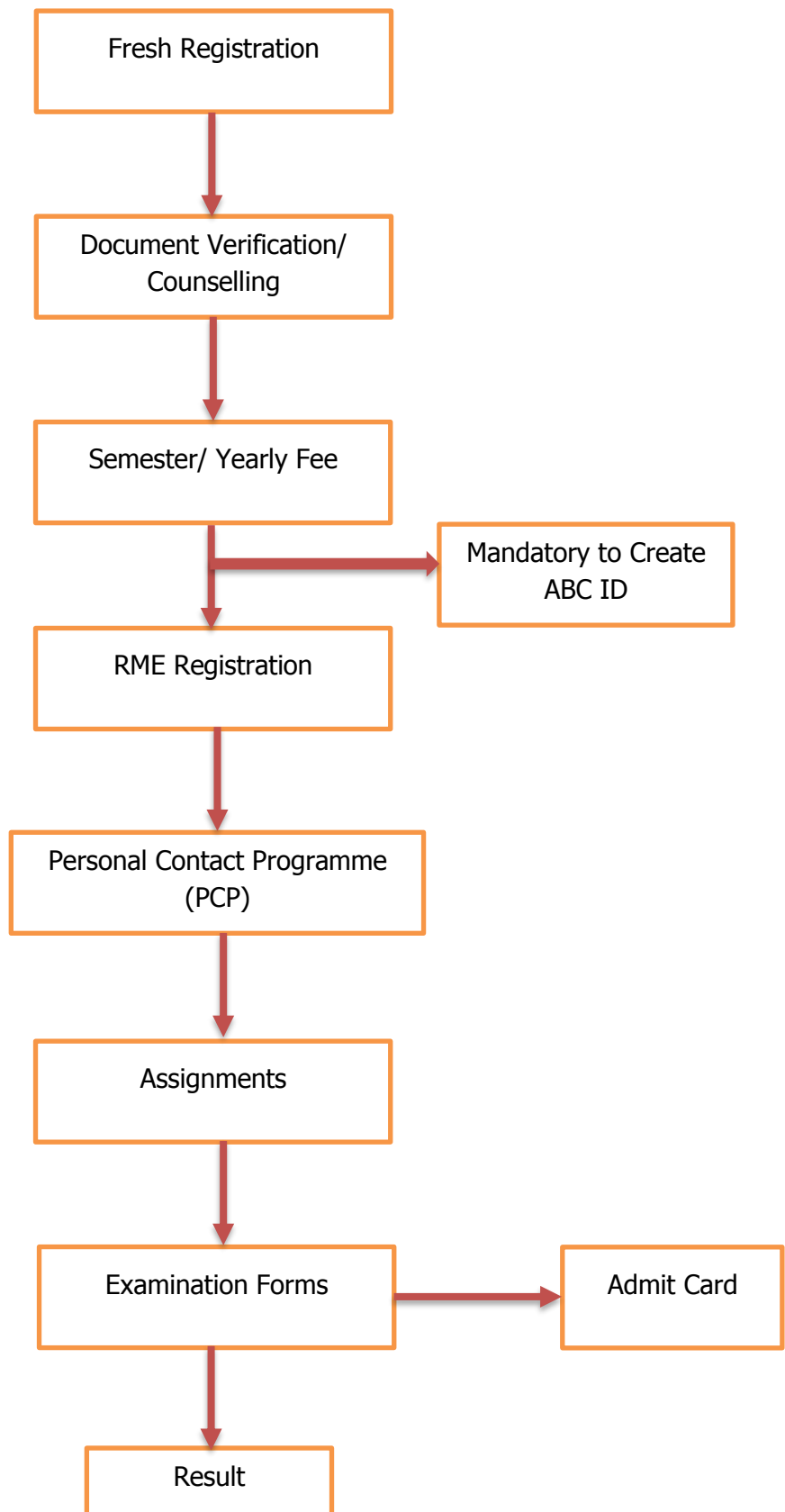
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NOTE: - It is mandatory for all students to create their ABC ID (Academic Bank of Credit) within 15 days of your admission.

Faculty Profile

Sr. No.	Name	Intercom / EPBAX	Mob. No.	Email ID
Department of Business Administration				
1	Dr. Varun Abrol, Assistant Professor (Programme Coordinator)	-	9906035333	abrol.varun04@gmail.com
2	Dr. Ashok Kumar Bansal, Assistant Professor	-	9418152174 8219408820	ashokkumarbansal2009@gmail.com
Department of Commerce & Management				
1	Dr. Om Prakash, Professor	822	7807223875	dropverma71@gmail.com
2	Dr. Devinder Sharma, Professor	819	8988122373	devsml@rediffmail.com
3	Dr. Suresh Kumar, Assistant Professor (Programme Coordinator)	433	9418485213	suresh.commerce@gmail.com
Department of Economics				
1	Dr. Sanju Karol, Professor	435	2833435	sanjukarol@yahoo.co.in
2	Dr. Dharam Pal, Assistant Professor (Programme Coordinator)		9417568282	dharampaleco@gmail.com
3	Dr. Ajay Sood, Assistant Professor	434	9418452223	ajaysood247@gmail.com
4	Sh. Prem Prakash, Assistant Professor		8626855046	premecohpu@gmail.com
Department of English				
1	Dr. Ashwani Rana, Associate Professor	-	9418450330	dosto1970@gmail.com
2	Dr.(Ms) Priyanka Vaidya, Associate Professor (on Study Leave)		8219503009	drpriyankavaidya@gmail.com
3	Dr. Arun Guleria, Associate Professor (Programme Coordinator)	425	9418387800	guleriaarun@yahoo.co.in
4	Dr.(Mrs.)Nisha Thakur, Assistant Professor		8894312772	nishathakurshimla@gmail.com

5	Dr.(Mrs.) Pallavi Bhardwaj, Assistant Professor	448	8278842268	pallavibhardwaj31@gmail.com

Department of Hindi

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3	Dr. Naresh Kumar, Assistant Professor	841	9736020860	naresh.tomar2011@gmail.com

Department of History

1	Dr. Ankush Bhardwaj, Associate Professor	-	9876035002	ankushbhardwaj333@gmail.com
2	Dr. Sharda Verma, Assistant Professor (Programme Coordinator)	440	7018094608	sharda74verma@mail.com
3	Dr. Vinay Sharma, Assistant Professor	866	9418208084	sharmavinay475@gmail.com
4.	Dr. Roshni Devi, Assistant Professor	865	9736203245	Bhardwaj.roshni@yahoo.com

Department of Information Technology of Distance Education

1	Dr. Sandeep Kumar, Assistant Professor (Programme Coordinator)	-	9896035762	sandeepnain77@gmail.com
2	Sh. Ashok Kumar Kashyap, Assistant Professor	-	8219208970	ashokuiit2972@gmail.com

Department of Journalism & Mass communication

1	Dr. Vikas Dogra, Professor	732	9418033126	vikasdogra77@gmail.com
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Department of Mathematics

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2	Dr. Pardeep Kumar, Professor	443	177-2833442	pkdureja@gmail.com

3	Dr. Aarti Manglesh, Assistant Professor (Programme Coordinator)		9882349017	dr.aartimanglesh@gmail.com

Department of Music

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2	Dr. Mritunjay Sharma, Assistant Professor (Programme Coordinator)	875	9318510611	drmritunjaysharma@gmail.com
3	Dr. Rajeev Sharma, Assistant Professor	873	9418493470	drrajeevsharma@gmail.com

Department of Political Science

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2	Dr. Joginder Singh Saklani, Associate Professor	430	9418452390	jogindersinghsaklani@gmail.com
3	Dr. Yog Raj, Assistant Professor	435	9418975201	dryogi79@gmail.com

Department of Public Administration

1	Dr. Anupama Singh (On EOL)	-		anupamakanwar@rediffmail.com
2	Dr. Deepak Sharma, Assistant Professor (Programme Coordinator)		9878800086	deepaksharma49@yahoo.co.in
3	Mr. Shiv Dass Katoch, Assistant Professor		9882911386	shivdasskatoch@gmail.com

Department of Sanskrit

1	Dr. Dev Raj Assistant Professor (Programme Coordinator)	439	9418244727	devmastetta@gmail.com
2	Dr. (Mrs.) Deep Lata, Assistant Professor	816	9418579522	dr.dthakur78@gmail.com
3	Dr. Lata Devi, Assistant Professor	814	9817170159	dr.latadevi1976@gmail.com

Department of Sociology

1	Dr. Anjana Thakur, Assistant Professor	447	9418091967	chauhananjna14@gmail.com

2	Dr. Anupama Bharti, Assistant Professor	897	8699898262	bharti.anupama09@gmail.com
3	Dr. Ashwani Kumar Sharma, Assistant Professor	-	7006464142	Kumash202@yahoo.co.in

Diploma in Yoga Studies

1	Dr. Arpita Negi, Asst. Professor, (Programme Coordinator)	714	01772833715	arpita.negi@gmail.com

Diploma in Tourist Guide

1	Er. Ashok Kumar Kashyap, Asst. Professor (Programme Coordinator)	-	8219208970	ashok.uiit2972@gmail.com

CDOE ADMINISTRATION

Name	Designation	EPBAX
Prof. Sanju Karol	**Director, CDOE**	**01772832547** **01772833401**
Sh. Raj Kumar	**Personal Secretary to Director, CDOE**	01772831327 01772833402
Sh. Ramesh Kumar Sharma	**Deputy Registrar (Admin/ Accounts)**	01772833404
Sh. Satish Kumar Sharma	**Assistant Registrar (Academic)**	01772833408 01772832834
Dr. K G Thakur	**Liaison-cum-Public Relations Officer**	01772833409
Sh. Narender Mohan Nepta	**Section Officer (Administration)**	01772833405
Sh. Jaswinder Pal	**Section Officer (Accounts)**	01772833414 01772833416
Sh. Rajkumar Rana	**Section Officer (Academic-I) (BA/ B. Com)**	01772833407 01772833423
Sh. Rajkumar Rana	**Section Officer (Academic-II) (MA. -English, Hindi, History, Sanskrit, Music & Political Science, M.A. Eco., Pub. Admin., Sociology)**	01772833406 01772833410
Sh. Rajkumar Rana	**Section Officer (Academic-III) MAJMC, MA Education, B.Ed., (DYS, DTG, DCA, DDS)**	01772833411
Sh. Rajkumar Rana	**Section Officer (Academic IV) (M. Com, MBA)**	01772833412
Sh. Narender Mohan Nepta	**Section Officer (R & I Section)**	01772833413
Smt. Sunita Devi	**Incharge Library**	01772833417 01772833418
Sh. Kewal Krishan	**Clerk (Inquiry)**	01772833444 01772832239
Dr. Dalel Singh Thakur	**Senior Editor**	01772833438 9418434443
Sh. Pradeep Sharma	**Senior Editor**	7018947112 9418060112
Sh. Desh Raj Pathania	**Senior Editor**	9418064373
Smt. Nisha Singla	**Programmer, CDOE**	8091706929
Computer Centre (CDOE)	**For all Technical Queries related to admission**	01772833419

COMMITTEES CONSTITUTED AS PER THE UGC REGULATION 2020, vide Gazette of India notification published on 04.09.2020

CENTRE FOR INTERNAL QUALITY ASSURANCE COMMITTEE

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Vice-Chancellor, H.P. University, Shimla	Chairperson
2.	Prof. Hari Mohan Sharma, Mathematics (CDOE)	Member
3.	Prof. Pradeep Kumar, Mathematics (CDOE)	Member
5.	Prof. Bhawna Jharta, Pol. Science (CDOE)	Member
6.	Prof. Kuldeep Singh Katoch, Education (CDOE)	Member
7.	Prof. Surender Kumar Sharma, Education (CDOE)	Member
8.	Prof. Payal Mago, Director, Campus of Open Learning at Keshav Puran, University of Delhi	Member
9.	Prof. Harsh Gandhar, Director, USOL Panjab University, Chandigarh.	Member
10.	Registrar, H.P. University, Shimla -5	Member
11.	Finance Officer, H.P. University, Shimla-5	Member
12.	Director (CDOE) HPU, Shimla -5	Member-Secretary

1. Centre for Internal Quality Assurance (CIQA)

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Director (CDOE)	Director/ Chairman
2.	Professor Hari Mohan, Mathematics	Member
3.	Professor Pardeep Kumar, Mathematics	Member
5.	Professor Bhawana Jharta, Political Science	Member
6.	Professor Kuldeep Singh Katoch, Education	Member
7.	Professor Surender Kumar Sharma, Education	Member
8.	Deputy Registrar Admn./Assistant Registrar (Academic)	Convener
For the Functioning and Responsibilities see Annexure I		

2. Academic, Examination and Evaluation Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Dr. Sashi kant, Associate Prof. (Education)	Chairman
2.	Dr. Ashok Bansal, Asstt. Prof. (MBA)	Member
3.	Dr. Deepak Sharma, Asstt. Prof. (Public Admn.)	Member
4.	Dr. Ajay Sood, Asstt. Prof. (Economics)	Member
5.	Dr. Ruchi Malhotra, Asstt. Prof. (Education)	Member

6.	Sh. Shiv Dass Katoch, Asstt. Prof. Pub. Admn.	Member
7.	Mrs. Nisha Devi, Programmer, CDOE	Member
8.	Section Officer (Academic) CDOE	Convener
For the Functioning and Responsibilities see Annexure II		

3. Territorial Jurisdiction and Mandatory Disclosures Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Dr. Rajesh Kumar Sharma, Associate Prof. Education	Chairman
2.	Dr. Dharam Pal (Economics)	Member
3.	Assistant Registrar (Admn)	Member
4.	Section Officer (Admn/DA Academic)	Member
5.	Dr. K G Thakur (Public Relation Officer)	Convener
For the Functioning and Responsibilities see Annexure III and maintain records of all details received from other committees (Soft & hard copy both) for future reference and compliance to UGC-DEB.		

4. Human Resource and Infrastructural Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Dr. Joginder Singh Saklani, Associate Prof. Pol. Science	Chairman
2.	Dr. Sharda Verma, Asst. Prof. History	Member
3.	Dr. Usha Rani, Asstt. Prof. Hindi	Member
4.	Dr Anjana Thakur, Asstt. Prof. Sociology	Member
5.	Dr. Dharam Pal, Asstt. Prof. Economics	Member
6.	Dr. Sandeep Kumar, Asstt. Prof. Comp. Science	Member
7.	Sh. Jai Kumar Sood, Advisor-cum-consultant	Convener
8.	Deputy Registrar Admn./Assistant Registrar (Academic)	Convener
For the Functioning and Responsibilities see Annexure IV		

5. Programme Project Report (PPR) Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Dr. Monika Sood, Asstt. Prof. (Education)	Chairman
2.	Dr. Dev Raj, Asstt. Prof. (Sanskrit)	Member
3.	Dr. Aarti Manglesh, Asstt. Prof. Mathematics	Member
4.	Dr. Nisha Thakur, Asstt. Prof. English	Member
5.	Dr. Suresh Kumar, Asstt. Prof. (Commerce)	Member
6.	Dr. Sandeep Kumar, Asstt. Prof. (Computer Science)	Member
7.	Section Officer (Accounts)	Convener
For the Functioning and Responsibilities see Annexure V		

6. Self-Learning Material (SLM) Print & Online Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Dr. Ritika Sharma, Associate Prof. Education	Chairman
2.	Dr. Joginder Singh Saklani, Associate Prof. Pol. Science	Member
3.	Dr. Arun Guleria, Associate Prof. English	Member
5.	Dr. Pradeep Singh Dehal, Asstt. Prof. (Education)	Member
6.	Dr. Sharda Verma, Asst. Prof. History	Member
7.	Dr. Devraj, Asstt. Prof. Sanskrit	Member
8.	Dr. Anjana Thakur, Asstt. Prof. Sociology	Member
9.	Dr. Mrityunjay Sharma, Asstt. Prof. Music	Member
10.	Dr.Varun Abrol, Asstt. Prof. MBA	Member
11.	Dr. Aarti Manglesh, Asstt. Prof. Mathematics	Member
12.	Dr. Sandeep Kumar, Asstt. Prof. Comp. Science	Member
13.	Dr. Pallavi Bhardwaj, Asstt. Prof. (English)	Member
14.	Dr. Ajay Sood, Asstt. Prof. (Economics)	Member
15.	Dr. Mangat Ram, Asstt. Prof. Hindi	Member
16.	Dr. Deepak Sharma, (Public Admn)	Member
17.	Dr. Ajay, Asstt. Prof. (MAJMC)	Member
18.	Sh. Pardeep Sharma (Senior Editor)	Member
19.	Sh. Desh Raj Pathania (Senior Editor)	Member
20.	Dr. Dalel Singh Thakur (Senior Editor)	Convener
For the Functioning and Responsibilities see Annexure VI & VII		

7. Learner Support Centres Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Dr. Arun Guleria, Associate Prof. English	Chairman
2.	Dr. Joginder Singh Saklani, Associate Prof. Pol. Sc.	Member
3.	Dr. Yog Raj, Asstt. Prof. Pol. Science	Member
4.	Dr. Suresh Kumar, Asstt. Prof. (Commerce)	Member
5.	Dr. Dharam Pal, Asstt. Prof. Economics	Member
6.	Sh. Prem Prakash, Asstt. Prof. Economics	Member
7.	Assistant Registrar (Admn)	Convener
For the Functioning and Responsibilities see Annexure VIII		

8. SWAYAM and MOOC and Online Courses Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Dr. Ritika Sharma, Associate Prof. (Education)	Chairman
2.	Dr. Sharda Verma, Astt. Prof. History	Member
3.	Dr. Varun Abrol, Asstt. Prof. MBA	Member
4.	Dr. Ashok Kumar Kashyap, Asstt. Prof. Comp. Sc.	Member
5.	Dr. Ruchi Malhotra, Asstt. Prof. Education	Member
6.	Sh. Jai Kumar Sood, Advisor-cum-consultant	Member
7.	Smt. Nisha Devi, Programmar, ICDEOL	Convener
For the Functioning and Responsibilities see Annexure IX		

9. Grievance Redressal Mechanism Committee

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Dr. Shashi Kant Sharma, Associate Prof. Education	Chairman
2.	Dr. Deepak Sharma (Public Admn)	Member
3.	Sh. Shiv Dass Katoch (Public Admn)	Member
4.	Dr. Nisha Thakur (English)	Member
5.	Sh. Vijayant Thakur (Programmer)	Member
6.	Section Officer (R& I)/Superintendent Enquiry	Convener
For the Functioning and Responsibilities see Annexure X		

10. Website Updates, UGC-DEB and Statutory Updates

Sr. No.	Name of the Faculty/Officer/Official	Committee
1.	Dr. Ashwani Rana, Associate Prof. English	Chairman
2.	Dr. Ashok Kumar Bansal (MBA)	Member
3.	Dr. Aarti Manglesh, Asstt. Prof. Mathematics	Member
4.	Er. Ashok Kumar Kashyap (Computer Science)	Member
5.	Ms. Nisha (DA Academic Admn)	Member
6.	Sh. Vijayant Thakur (Programmer)	Member
7.	Dr. K G Thakur (Public Relation Officer)	Convener
For the Functioning and Responsibilities see Annexure IX and website updation as per need of UGC-DEB latest regulation and Co-ordinate with Committee No.3 for all UGC-DEB related matters.		

PROGRAMMES OFFERED

COURSE OF STUDY AND ADMISSION PROCEDURE FOR STUDENTS SEEKING ADMISSIONS TO B.A./B.COM. 1ST YEAR UNDER THE NEW CHOICE BASED CREDIT SYSTEM (CBCS).

The H.P. University switched over from the RUSA CBCS to UGC CBCS from the academic session 2016-17 with a view to improving quality of education and the employability of the work-force. For more information students can visit UGC website www.ugc.ac.in, HPU Website www.hpuniv.in.

The CHOICE BASED CREDIT SYSTEM (CBCS) is an internationally acknowledged instructional pattern developed to suit the needs of the students and to enable them to keep pace with the developments in higher education across the globe. It provides for a comprehensive and purposeful engagement between the teacher and the taught through a well-planned instructional package.

Under the CBCS system a UG student has considerable freedom to choose courses from the following categories given below:

- ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)

- SKILL ENHANCEMENT COURSES (SEC)

- CORE COURSES

- DISCIPLINE SPECIFIC ELECTIVE (DSE)

- GENERIC ELECTIVE (GE)

As per the new CBCS System, a UG degree in Humanities/Social Sciences/Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice, 2 core papers each in English and Hindi/MIL, respectively, 2 ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective papers based on the two disciplines of choice selected above, respectively, and two papers from the list of Generic Elective papers.

Note: A student can opt for more number of Elective and AE Elective papers than proposed under the model curriculum of UGC. However, the total credit score earned will not exceed 140 credits for UG Degree.

UNDER CBCS SYSTEM			
Bachelor of Arts			
English	Public Administration	Mathematics	Economics
History	Hindi	Political Science	Sanskrit
Music (Vocal & Instrumental)		Sociology	

DETAILS OF SUBJECTS TO BE STUDIED IN B.A. 1ST YEAR

Elective-I
    DSC   One from above subjects

Elective-II

    DSC   One of the above subject other than **Elective-I**

NB: **If Elective-I is a Language subject then Elective-II shall must be from Social Sciences**

Elective-I	2 papers
DSC-1A	6 Credits
DSC-1B	6 Credits
Elective-II	2 papers
DSC-2A	6 Credits
DSC-2B	6 Credits
Core English (Compulsory)	1 paper
	6 Credits
MIL/Hindi/SKT (Compulsory)	1 paper
	6 Credits
AECC-I **Core (Compulsory)**	1 paper
Environment Studies	4 Credits
AECC-II **Core (Compulsory)**	1 paper
English/Hindi/Sanskrit (one out of three languages)	4 Credits

Note: - _Total 8 Papers are to be chosen._

-The choice availability of courses is subject to further amendments/clarifications by HPU, CDOE, as well as available faculty/infrastructure.

-The Director reserves the right to restrict the subjects offered and subject combinations depending upon the availability of faculty and infrastructure.

PROGRAMMES OF STUDY UNDER POST- GRADUATE AND DIPLOMA COURSES

Sr. No.	Name of the Courses
1.	MASTER OF COMMERCE
2.	M.A. ENGLISH
3.	M.A. HISTORY
4.	M.A. ECONOMICS
5.	M.A. MUSIC
6.	M.A. SOCIOLOGY
7.	M.A. PUBLIC ADMINISTRATION
8.	M.A. POLITICAL SCIENCE
9.	M.A. SANSKRIT
10.	M.A. HINDI
11.	MASTER OF BUSINESS ADMINISTRATION (MBA)
12.	M.A. JOURNALISM AND MASS COMMUNICATION (MAJMC)
13.	DIPLOMA IN YOGA STUDIES (DYS)
14.	DIPLOMA IN TOURIST GUIDE (DTG)
15.	DIPLOMA IN DATA SCIENCE (DDS)
16.	DIPLOMA IN COMPUTER APLICATION (DCA)

METHOD OF INSTRUCTIONS

The CDOE imparts instructions mainly through the medium of printed Self Learning Material (SLM) supplemented with Personal Contact Programmes (PCPs) and assignments. Efforts are afoot to equip our traditional libraries with audio/video cassettes in addition to usual stock of books.

Medium of Instructions

The medium of instruction at the Postgraduate level is English except in the subjects of Hindi and Sanskrit. The study material will be made available in English; however, students can write their answers in examination either in English or in Hindi. The lectures in personal contact programmes are generally delivered in English. However, a student can get clarifications in Hindi during personal contact programmes as well as practicum either in Hindi or English. At the Undergraduate level, instructional material is made available in English or Hindi as per availability.

Branch-wise Email IDs for Students to send their queries

Sr. No.	Academic Branch	E mail ID
1.	**(Academic-I)** (BA/ B. Com)	acad1icdeol@gmail.com
2.	**(Academic-II)** (MA. -English, Hindi, History, Sanskrit, Music, Political Sci., Economics., Pub. Admin., Sociology)	acad2icdeol@gmail.com
3.	**(Academic-III)** (DYS, DTG, DCA, DDS, MAJMC, B.Ed. MA Edu.)	acad3icdeol@gmail.com
4.	**(Academic IV)** (M. Com, MBA)	acad4icdeol@gmail.com

SUBJECT-WISE STRUCTURE OF SYLLABUS FOR B.A. 1ST YEAR

Year	Course	Course Code	Course Type	Course Name	Credit
SANSKRIT					
1st	DSC-1A	SKT-DSC-101	Core	संस्कृत काव्य	6
	DSC-1B	SKT-DSC-102	Core	संस्कृत गद्यकाव्य	6
	Hindi/Skt/Mil-1	SKT-DSC-103	Core (B.A./B.Com.)	नीति साहित्य	6
	AECC-II	SKT-AECC-104	Core compulsory	उपनिषद्, श्रीमद्भगवद्गीता तथा पाणिनीय शिक्षा	4
ENGLISH					
1st	English-I	ENG CE 101	Core	English –I Core English (Compulsory)	6
	DSC-1A	ENG DSC 102 (English Hons GE 101)	Core/GE-1 for Honours	DSC 1A English Literature –I Essays, Stories and Poems	6
	DSC-1B	ENG DSC 103/ Eng Hons GE 102	Core GE-2 For Honors	DSC-1B English Literature-2 Poems, Short Stories and essays	6
	Ability Enhancement Compulsory Course AECC	ENG AECC 104	Core Compulsory	AECC-2 Writing skills	4
HINDI					
1st	DSC-1A	HIND 102	Core	हिन्दी साहित्य का इतिहास	6
	DSC-1B	HIND 103	Core	मध्यकालीन हिन्दी कविता	6
	SKT/HINDI-1	HIND 101	Core (B.A./B.Com.)	प्रयोजनमूलक हिन्दी	6
	AECC-II	HIND 104	Ability enhancement Compulsory course	हिन्दी भाषा और सम्प्रेषण	4
HISTORY					
1st	DSC-1A	HIST A101	Core	History of India from the Earliest Times upto 300 CE	6
	DSC-1B	HIST A102	Core	History of India from c 300 to 1206	6
MATHEMATICS					
1st	DSC-1A	MATH 101TH	Core	Differential Calculus	6
	DSC-1B	MATH 102TH	Core	Differential Equations	6
MUSIC					
1st	DSC-1A	MUSA 101TH	Core	Basic principles of Indian Music & Biographies of Musicians,	3
				Composers & Musicologists	
		MUSA 102 PR	Practical	Stage performance (Unit-II)	3
	DSC-1B	MUSA 103TH	Core	Theory of Indian Music (General) & Biographies of Musicians,	3

				Composers & Musicologists	
	MUSA 104 PR	Practical		Viva-Voce (Unit –II)	3

POLITICAL SCIENCE					
1st	DSC-1A	POLS 101	Core	Introduction to Political Theory	6
	DSC-1B	POLS 102	Core	Indian Government and Politics	6

SOCIOLOGY					
1st	DSC-1A	SOCL A101	Core	Introduction to Sociology	6
	DSC-2A	SOCL A102	Core	Society in India	6

PUBLIC ADMINISTRATION					
1st	DSC-1A	PUBA 101A	Core	Administrative Theory	6
	DSC-1B	PUBA 102 A	Core	Indian Administration	6

ECONOMICS					
1st	DSC-1A	ECONA 101	Core	Principles of Micro Economics-I	6
	DSC-1B	ECONA 102	Core	Principles of Micro Economics-II	6

B.A. 2ND YEAR SYLLABUS

SANSKRIT					
Year	**Course**	**Course Code**	**Course Type**	**Course Name**	**Credit**
2nd	DSC-1C	SKT-DSC-201	Core	संस्कृत नाटक	6
	DSC-1D	SKT-DSC-202	Core	संस्कृत व्याकरण	6
	Hindi/Skt/Mil-2	SKT-DSC-203	Core (B.A./B.Com.)	व्याकरण एवं संयोजन	6
	AEEC/SEC-I	SKT-AEEC/SEC-205	Skill Enhancement Course	आयुर्वेद के मूल सिद्धान्त	4
	AEEC/SEC-II	SKT-AEEC/SEC-206	Skill Enhancement Course	संस्कृत छन्द एवं गायन	4

ENGLISH					
2nd	English-II	ENG CE 201	Compulsory	English –II English (Compulsory)	6
	DSC-1C	ENG DSC 202	Core	British Literature (Play and Novel)	6
	DSC-1D	ENG DSC 203	Core	Literary Cross Currents	6
	AEEC/SEC-I	ENG AEEC/SEC 204	Skill Enhancement Course	Creative Writing, Book and Media Reviews	4
	AEEC/SEC-II	ENG AEEC/SEC 205	Skill Enhancement Course	Translation Studies and Principles of Translation (Basic Concepts and Readings)	4

HINDI					
2nd	DSC-1C	HIND 202	Core	आधुनिक हिन्दी कविता	6
	DSC-1D	HIND 203	Core	हिन्दी गद्य साहित्य	6
	SKT/HINDI-2	HIND 201	Core (B.A./B.Com.)	अनिवार्य हिन्दी	6

				'रचना पुंज'	
	SEC-I	HIND 204	Skill Enhancement Course	कार्यालयी हिन्दी	4
	SEC-II	HIND 206	Skill Enhancement Course	अनुवाद विज्ञान	4

		HISTORY			
2nd	DSC-1C	HIST(A) 203	Core	History of India C. 1206-1707	6
	DSC-1D	HIST (A) 204	Core	History of India C. 1707 - 1950	6
	SEC-I	HIST (A) 213	Skill Enhancement Course	Historical Tourism	4
	SEC-II	HIST (A) 215	Skill Enhancement Course	An Introduction to Archaeology	4

		MATHEMATICS			
2nd	DSC-1C	MATH 201TH	Core	Real Analysis	6
	DSC-1D	MATH 202TH	Core	Algebra	6
	SEC-I	MATH 309TH	Skill Enhancement Course	Integral Calculus	4
	SEC-II	MATH 310TH	Skill Enhancement Course	Vector Calculus	4

		MUSIC			
2nd	DSC-1C	MUSA 201TH	Core	Ancient Granthas & Contributions of Musicologists	3
	DSC-2C	MUSA 202 PR	Practical	Stage performance	3
	DSC-1D	MUSA 203TH	Core	Medieval Granthas & Contributions of Musicians	3
	DSC-2D	MUSA204 PR	Practical	Viva-Voce	3
	SEC-I	MUSA 205PR		Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-I	4
	SEC-II	MUSA 206PR		Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-II	4

		POLITICAL SCIENCE			
2nd	DSC-1C	POLS 201	Core	Comparative Government & Politics	6
	DSC-1D	POLS 202	Core	Introduction to International Relations	6
	SEC-I	POLS 203	Skill Enhancement Course	Legislative Support	4
	SEC-II	POLS 204	Skill Enhancement Course	Public Opinion & Survey Research	4

		SOCIOLOGY			
2nd	DSC-1C	SOCL-A 201	Core	Sociological Theories	6

	DSC-1D		Core		6
	DSC-2C	SOCL-A 202	Core	Methods of Sociological Enquiry	6
	DSC-2D		Core		6
	SEC-I	SOCL-A 203	Skill Enhancement Course	Techniques of Social Research	4
	SEC-II	SOCL-A 204	Skill Enhancement Course	Sociology of Environment	4
PUBLIC ADMINISTRATION					
2nd	DSC-1C	PUBA 201A	Core	Administrative Thinkers	6
	DSC-1D	PUBA 202 A	Core	Development Administration	6
	SEC-IA	PUBA 203A	Skill Enhancement Course	Computer Application & Office Management	4
	SEC-IIB	PUBA 204 A	Skill Enhancement Course	Human Resource & Logistic Management	4
ECONOMICS					
2nd	DSC-1C	ECONA 201	Core	Principles of Macroeconomics-I	6
	DSC-1D	ECONA 202	Core	Principles of Macroeconomics-II	6
	SEC-I	ECONA 203	Skill Enhancement Course	Statistical Methods -I	4
	SEC-II	ECONA 205	Skill Enhancement Course	Statistical Methods -II	4

B.A. 3RD YEAR SYLLABUS

SANSKRIT					
Year	**Course**	**Course Code**	**Course Type**	**Course Name**	**Credit**
3rd	DSE-1A	SKT-DSE-301	Specific Elective	व्यक्तित्व विकास का भारतीय दृष्टिकोण	6
	DSE-1B	SKT-DSE-302	Specific Elective	साहित्यिक समालोचना	6
	AEEC/SEC-III	SKT-AEEC/SEC-305	Skill Enhancement Course	भारतीय रंगशाला	4
	AEEC/SEC-IV	SKT-AEEC/SEC-306	Skill Enhancement Course	भारतीय वास्तुशास्त्र	4
ENGLISH					
3rd	DSE-1A	ENG DSE 303	Specific Elective	Soft Skills	6
	DSE-1B	ENG DSE 304	Specific Elective	Academic Writing & Composition	6
	AEEC/SEC-III	ENG AEEC/SEC 301	Skill Enhancement Course	Technical Writing	4
	AEEC/SEC-IV	ENG AEEC/SEC 302	Skill Enhancement Course	Business Communication	4
HINDI					
3rd	DSE-1A	HIND 305	Specific Elective	लोक साहित्य	6
	DSE-1B	HIND 306	Specific Elective	छायावादोत्तर हिन्दी कविता	6
	SEC-III	HIND 301	Skill Enhancement Course	रंग आलेख एवं रंगमंच	4

	SEC-IV	HIND 304	Skill Enhancement Course	समाचार संकलन और लेखन	4
HISTORY					
3rd	DSE-1A	HIST(A) 305	Specific Elective	Modern and Contemporary World History-I: 1871-1919	6
	DSE-1B	HIST (A) 307	Specific Elective	Modern and Contemporary World History-II: 1919-1992	6
	SEC-III	HIST (A) 317	Skill Enhancement Course	Indian History & Culture	4
	SEC-IV	HIST (A) 320	Skill Enhancement Course	Understanding Popular Culture	4
	GE-I	HIST (A) 309	Generic Elective	Women in Indian History	6
	GE-II	HIST (A) 312	Generic Elective	History of Himachal Pradesh: 1815-1972	6
MATHEMATICS					
3rd	DSE-1A	MATH 303TH	Specific Elective	Linear Algebra	6
	DSE-1B	MATH 304TH	Specific Elective	Numerical Methods	6
	SEC-III	MATH 313TH	Skill Enhancement Course	Probability & Statistics	4
	SEC-IV	MATH 317TH	Skill Enhancement Course	Transportation & Game Theory	4
MUSIC					
3rd	SEC-3	MUSA 301 TH	Core	Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-III	4
	SEC-4	MUSA 301 PR	Practical	Value Based & Practical Oriented Course for Hindustani Music (Vocal/Inst.) Presentation & Documentation-IV	4
	DSE-1A	MUSA 303 TH		Theory of Indian Music and study of ancient Granthas and Ragas Vocal/ Inst.	3
	DSE-2A	MUSA 304 PR	Practical	Practical Vocal/ Inst. Hindustani Music	3
	DSE-1B	MUSA 305 TH		Theory of Indian Music and Gharana Tradition Vocal/Inst.	3
	DSE-2B	MUSA 306 PR	Practical	Practical Vocal/ Inst. Hindustani Music	3
	GE-1	MUSA 307 TH	Generic Elective	Theory of Indian Music Vocal/ Inst.	6
	GE-2	MUSA 308 TH	Generic Elective	Practical Hindustani Music Vocal/ Inst.	6
POLITICAL SCIENCE					
3rd	DSE-1A	POLS 301 (A)	Specific Elective	Themes in Comparative Political Theory	6

	DSE-1B	POLS 302 (A)	Specific Elective	Democracy & Governance	6
	SEC-III	POLS 303	Skill Enhancement Course	Democratic Awareness through Legal Literacy	4
	SEC-IV	POLS 304	Skill Enhancement Course	Conflict & Peace Building	4
	GE-I	POLS 305	Generic Elective	Society, Economy & Politics in Himachal Pradesh	6
	GE-II	POLS 306	Generic Elective	Human Rights, Gender and Environment	6
SOCIOLOGY					
3rd	DSE-1A	SOCL-A 304	Specific Elective	Marriage, Family & Kinship	6
	DSC-2A	SOCL-A 305	Specific Elective	Social Stratification	6
	SEC-III	SOCL-A 301	Skill Enhancement Course	Social Demography	4
	SEC-IV	SOCL-A 302	Skill Enhancement Course	Theory & Practice of Development	4
	GE-I	SOCL-A 307	Generic Elective	Polity & Society in India	6
	GE-II	SOCL-A 308	Generic Elective	Economy & Society	6
PUBLIC ADMINISTRATION					
3rd	DSE-1A	PUBA 303A	Specific Elective	Local Governance IA	6
	DSE-1B	PUBA 306 A	Specific Elective	Financial Administration	6
	SEC-III C	PUBA 301A	Skill Enhancement Course	Leadership Styles & Conflict Management	4
	SEC-IVD	PUBA 302 A	Skill Enhancement Course	Stress & Time Management	4
ECONOMICS					
3rd	DSE-1	ECONA 301	Specific Elective	Indian Economy	6
	DSE-8	ECONA 308	Specific Elective	Economic System	6
	SEC-5	ECONA 309	Skill Enhancement Course	Research Methodology	4
	SEC-7	ECONA 311	Skill Enhancement Course	Money & Banking	4

STRUCTURE OF SYLLABUS FOR B.COM.

Course No.	Course Title	Course Type	Credit
	Year-I		
	Environmental Studies	**Ability-Enhancement Compulsory Course (AECC)-1**	4
BC 1.1	Financial Accounting	**Core Course C-1**	6
BC 1.2	Business Organization and Management	**Core Course C-2**	6
	English – 1 Core English (Compulsory for B.A./B. Com)	**Core Course C-3**	6
	Language: English/Hindi/Modern Indian Language	**Ability-Enhancement Compulsory Course(AEC)-2**	4
BC 1.3	Business Law	**Core Course C-4**	6
BC 1.4	Business Statistics and Mathematics	**Core Course C-5**	6
	Hindi-I / Modern Indian Language	**Core Course C-6**	6
	Year-II		
BC 2.1	Company Law	**Core Course C-7**	6
BC 2.2	Income Tax Law and Practice	**Core Course C-8**	6
	English-II	**Core Course C-9**	6
BC 2.3	Computer Applications in Business	**Skill-Enhancement Elective Course (SEC)-1**	4
HIND 201	Hindi-II	**Core Course C-10**	6
BC 2.4	Corporate Accounting	**Core Course C-11**	6
BC 2.5	Cost Accounting	**Core Course C-12**	6
BC 2.6	E-Commerce	**Skill-Enhancement Elective Course (SEC)-2**	4
	Year- III		
BC 3.1 (a) **BC 3.1 (c)**	Any one of the followings- Human Resource Management Fundamentals of Financial Management	**Discipline Specific Elective (DSE)-1**	**6**
BC 3.2(a) **BC 3.2(b)**	Any one of the followings Corporate Governance and Auditing Goods and Services Tax (GST)	**Discipline-Specific Elective (DSE)-2**	6
BC 3.3	Entrepreneurship	**Skill-Enhancement Elective Course (SEC)-3**	4
ECONA 313	Economy of Himachal Pradesh	**Generic Elective (GE)-1**	6
BC 3.5 (c)	Management Accounting	**Discipline Specific Elective (DSE)-3**	6
BC 3.6 (b)	Office Management and Secretarial Practice	**Discipline Specific Elective (DSE)-4**	6
BC 3.7	Personal Selling and Salesmanship	**Skill-Enhancement Elective Course (SEC)-4**	4
ECONA 314	Indian Economy	**Generic Elective (GE)-2**	6

PG Syllabus under CBCS
MA Economics

Semester	Course Code	Nature of Course	Course Name	Credits	Lecture Credits	Tutorial (Seminar/ Assignment/GD /Quiz) Credits	Theory	Internal Assessment
					Theory Contact Hours(L-4Hrs/Tutorial -2 hour)		**Marks Scheme**	
I	ECON111	DSC	Micro-Economics	6	4	2	80	20
	ECON112	DSC	Elementary Mathematics for Economics	6	4	2	80	20
	ECON113	DSC	International Economics	6	4	2	80	20
	ECON114	DSC	Labour Economics	6	4	2	80	20
			Sub Total -1	**24**	**16**	**8**	**Marks=400**	
II	ECON121	DSC	Macro-Economics	6	4	2	80	20
	ECON122	DSC	Basic Statistics	6	4	2	80	20
	ECON123	DSC	Money and Banking	6	4	2	80	20
	ECON124	DSC	History of Economic Thought	6	4	2	80	20
	ECON125	GE-I	Fundamental Concepts in Economics	4	3	1	80	20
			Sub Total -2	**28**	**19**	**9**	**Marks=500**	
III	ECON231	DSC	Agricultural Economics	6	4	2	80	20
	ECON232	DSC	Gender Economics	6	4	2	80	20
	ECON233	DSC	Research Methodology	6	4	2	80	20
	ECON234	DSE-I	Economics of Population	6	4	2	80	20
	ECON235	OR DSE-II	Econometrics*					
	ECON236	AEC	Contemporary Economic Issues and data handling	4	3	1	80	20
			Sub Total - 3	**24**	**16**	**8**	**Marks=400**	
IV	ECON241	DSC	Indian Economy	6	4	2	80	20
	ECON242	DSC	Public Finance	6	4	2	80	20
	ECON243	DSC	Economics of Development and Planning	6	4	2	80	20
	ECON244	DSE-III OR	PG Dissertation*	6	-	-	80	20
	ECON245	DSE-IV	Industrial Economics	6	4	2	80	20
	ECON246	GE-II	Economy of Himachal Pradesh	4	3	1	80	20
			Sub Total - 4	**28**	**19**	**9**	**Marks=500**	
			Grand Total* (1+2+3+4) **[* Grand Total includes only courses offered by the Department of Economics to students enrolled in MA Economics Course]**	**104**	**70**	**34**	**Total Marks = 1800**	

Note: - Course code number ECON 236 is Non-CGPA Ability Enhancement course (AEC)
* Course Code ECON 235 (DSE-II) & ECON 244 (DSE-III) are not offered by CDOE

MA English (CBCS)

Sr. No.	Course Code	Title of the Paper/Course	Credits	Theory Contact Hours (L-5 Hours per Week/Tut.-1 Hour perWeek)		Marks Scheme	
	DSCs			**Lectures (Credits)**	**Tutorials**	**Theory**	**Internal Assessment**
				Semester- I			
1.	DSC MENG 101	History of English Literature from Chaucer to 1800	6	5	1	80	20
2.	DSC MENG 102	Poetry from Chaucer to Pope	6	5	1	80	20
3.	DSC MENG 103	Shakespeare and His Contemporaries	6	5	1	80	20
4.	DSC MENG 104	Nineteenth Century Fiction	6	5	1	80	20
		Total	**24**	**20**	**4**	**Total Marks – 400**	
				Semester- II			
1.	DSC MENG 201	History of English Literature: Nineteenth and Twentieth Centuries	6	5	1	80	20
2.	DSC MENG 202	Romantic andVictorian Poetry	6	5	1	80	20
3.	DSC MENG 203	ModernFiction	6	5	1	80	20
4.	DSC MENG 204	Growth andStructure of English Language	6	5	1	80	20
5.	GE MENG205	Advanced Academic Writing	4	4	-	80	20
		Total	**28**	**24**	**4**	**Total Marks – 400**	
				Semester - III			
1.	DSC MENG301	Literary Criticism	6	5	1	80	20
2.	DSC MENG 302	Modern Britishand American Poetry	6	5	1	80	20
3.	DSC MENG303	Modern BritishDrama	6	5	1	80	20
4.	DSE I MENG 304-307 [Any one from the given four Options]		6	5	1	80	20
		i. World Fiction (304)					
		ii. AfricanLiterature (305)					
		iii. AustralianLiterature (306)					
		iv. CanadianLiterature (307)					
5.	AEC MENG 308	Literary Terms	4	4	0	80	20

		Total	24	20	4	Total Marks – 500	

Semester- IV

1.	DSC MENG 401	Contemporary Literary Theory	6	5	1	80	20
2.	DSC MENG 402	Indian Writing in English	6	5	1	80	20
3.	DSE II DSE MENG 403-404 [Any one from the given two Options]	Drama	6	5	1	80	20
		i. Modern European Drama(403)					
		ii. American Drama (404)					
4.	DSE III 405-407 [Any one from the given three Options]		6	5	1	80	20
		i. Indian Writing in Translation (405)					
		ii. Literature and Gender (406)					
		iii. Native Writing (407)					
5	GE MENG 408	Contemporary Short Fiction	4	4	-	80	20
		Total	28	24	4	Total Marks – 500	

M.A. Public Administration

Sr. No.	Course Code DSCs	Title of the Paper	Credits	Marks Scheme	
				Theory	Internal Assessment
Semester I					
1.	MPUB 101	Introduction to Public Administration	6	80	20
2.	MPUB 102	Administrative Thinkers	6	80	20
3.	MPUB 103	Indian Administration	6	80	20
4.	MPUB 104	Financial Administration	6	80	20
		Total	**24**	**Total Marks - 400**	
Semester II					
1.	MPUB 201	Sustainable Development Administration	6	80	20
2.	MPUB 202	Administrative & Constitutional Law	6	80	20
3.	MPUB 203	Personnel Administration & Human Resource Management	6	80	20
4.	MPUB204 (GE-I)	Right to Information	4	80	20
		Total	**22**	**Total Marks – 400**	
Semester III					

1.	MPUB 301	Digital Governance and Emerging issues in Public Administration	6	80	20
2.	MPUB 302	State & Local Governance	6	80	20
3.	MPUB 303	Research Methodology &Research Ethics	6	80	20
4.	MPUB 304(DSE-I)	International Administration	6	80	20
5.	MPUB 307- AEC (Non CGPA)	Skills & Techniques of Administration			
	Total		**24**	**Total Marks - 400**	
	Semester IV				
1.	MPUB 401	Public Policy& Governance	6	80	20
2.	MPUB 402	Ethics in Governance	6	80	20
3.	MPUB 403 (DSE-II)	Disaster Management Techniques	6	80	20
4.	MPUB 407 (GE-II)	Basics of Public Administration	4	80	20
	Total		**24**	**Total Marks - 400**	

M.A. Performing Arts (Music)

Course Code	Course Type	Course Name	Paper Type	Max. Marks	ESE	CCA	Min. Pass marks ESC+CCA	Total Pass marks	Teaching Hours Per Week	Credit
Semester I										
MUSI-101TH	Core Course	Historical Study of Indian Music	Theory	100	80	20	32+8	40	4	4
MUSI-102TH	Core Course	Seminar#	Theory	50#	-	-	-	20	2	2
MUSI-103PR	Core Course	Stage Performance	Practical	150	100	50	40+20	60	12	6
MUSI-104PR	Core Course	Viva-voce	Practical	150	100	50	40+20	60	12	6
Semester II										
MUSI-201TH	Core Course	General Study of Ragas, Taalas and Instruments	Theory	100	80	20	32+8	40	4	4
MUSI-202PR	Core Course	Stage Performance	Practical	150	100	50	40+20	60	12	6
MUSI-203PR	Core Course	Viva-voce	Practical	150	100	50	40+20	60	12	6
MUSI-204PR	Core Course	General Study of Ragas and Light Music	Practical	150	100	50	40+20	60	12	6
--	Elective Course (Departmental)		Practical	100	80	20	32+8	40	4	4
Semester III										
MUSI-301TH	Core Course	General Study of Granthas and Theoretical survey of Indian Music	Theory	100	80	20	32+8	40	4	4

Course Code	Course Type	Course Name	Paper Type	Max. Marks	ESE	CCA	Min. Pass ESE+CCA	Total Pass Marks	Teaching Hours Per Week	Credit
MUSI-302PR	Core Course	Stage Performance	Practical	150	100	50	40+20	60	12	6
MUSI-303PR	Core Course	Viva-voce	Practical	150	100	50	40+20	60	12	6
MUSI-304TH	Research Project*	Research Project*	Theory	100	80*	20*	32+8	40	-	4
MUSI-305PR	AECC	Playing Techniques of Synthesizer	Practical	50	40	10	16+4	20	2	2
Semester IV										
MUSI-401TH	Core Course	Comparative Study of Ragas, Taalas & Musical compositions	Theory	100	80	20	38+8	40	4	4
MUSI-402TH	Core Course	Seminar#	Theory	50#	-	-	-	20	2	2
MUSI-403PR	Core Course	Stage Performance	Practical	150	100	50	40+20	60	12	6
MUSI-404PR	Core Course	Viva-voce	Practical	150	100	50	40+20	60	12	6
MUSI-405PR	Core Course	General Study of Ragas and Light Music	Practical	150	100	50	40+20	60	12	6
--	Elective Course (Departmental)		Practical	100	80	20	32+8	40	4	4
			Total	**2550**						**102**

Elective Courses
(For Department Students only)

Course Code	Course Type	Course Name	Paper Type	Max. Marks	ESE	CCA	Min. Pass ESE+CCA	Total Pass Marks	Teaching Hours Per Week	Credit
Semester II										
MUSI-501PR	Elective Course-I	Basics Techniques of Harmonium Playing	Practical	50	25	25	50	45	4	2
MUSI-503PR	Elective Course-III	Basic Techniques of Tabla Playing (Practical)	Practical	50	25	25	50	45	4	2
Semester IV										
MUSI-502PR	Elective Course-II	Himachali Folk Music	Practical	50	25	25	50	45	4	2
MUSI-504PR	Elective Course-IV	Advance Techniques of Tabla Playing (Practical)	Practical	50	25	25	50	45	4	2

MA Sanskrit

Semester	Course Code	Nature of Course	Course Name	Credits	Theory Contact Hours (L-5Hrs/Tutorial-1 hour)		Marks Scheme	
					Lectures Credits	Tutorial (Seminar/ Assignmen t/ Class test) Credit	Theory	Internal Assessment
I प्रथम षाण्मासिकी	MSKTC-101	Core	नाटक एवं काव्य	6	5	1	80	20
	MSKTC -102	Core	गद्य काव्य तथा साहित्यालोचन	6	5	1	80	20
	MSKTC-103	Core	न्याय वैशेषिक	6	5	1	80	20
	MSKTC-104	Core	सांख्य एवं वेदान्त	6	5	1	80	20
			Sub Total-1	**24**	**20**	**4**	**Total Marks=400**	
II द्वितीय षाण्मासिकी	MSKTC -201	Core	वेद	6	5	1	80	20
	MSKTC -202	Core	निरूत्त तथा उपनिषद	6	5	1	80	20
	MSKTC -203	Core	व्याकरण	6	5	1	80	20
	MSKTC -204	Core	व्याकरण	6	5	1	80	20
	MSKTG-205 (I)	GE-I	श्रीमद्भगवदगीता (द्वितीय व सप्तदश अध्याय)	4	4	-	80	20
			Sub Total-2	**28**	**24**	**4**	**Total Marks=500**	
III तृतीय षाण्मासिकी	MSKTC-301	Core	भाषा विज्ञान (सिद्धान्त)	6	5	1	80	20
	MSKTC -302	Core	संस्कृत भाषा की संरचना	6	5	1	80	20
	MSKTC-303	Core	काव्य शास्त्र (काव्यप्रकाश 1–6 उल्लास)	6	5	1	80	20
	MSKTE-304 (I)	DSE-I	काव्य शास्त्र (काव्यप्रकाश 7–10)	6	5	1	80	20
	MSKTE-304 (II)	DSE-II	**or** काव्य शास्त्र (साहित्यदर्पण 7–10)	6	5	1	80	20
			Sub Total-3	**24**	**20**	**4**	**Total Marks=400**	
IV चतुर्थ षाण्मासिकी	MSKTC-401	Core	संस्कृत साहित्य का इतिहास	6	5	1	80	20
	MSKTC-402	Core	नाटक तथा नाट्यशास्त्र	6	5	1	80	20
	MSKTC-403	Core	निबन्ध तथा अनुवाद	6	5	1	80	20
	MSKTE-404 (I)	DSE-III	गद्य पद्य तथा चम्पू काव्य (सुबन्धु वासवदता,	6	5	1	80	20
	MSKTE-404 (II)	DSE-IV	दशकुमारचरित सप्तम उच्छवास, शिशुपालवध प्रथम सर्ग, चम्पूभारत प्रथम स्तवक) **or** गद्य पद्य तथा चम्पू काव्य (हर्षचरित पंचम उच्छवास, दशकुमारचरित अष्टम उच्छवास, कुमारसम्भव पंचम सर्ग , नलचम्पू प्रथम उच्छवास	6	5	1	80	20
	MSKTG-405 (II)	GE-IV	नीति साहित्य (चाणक्य नीति)	4	4	-	80	20
			Sub Total - 4	**28**	**24**	**4**	**Total Marks=500**	
			Grand Total (1+2+3+4)	**104**	**88**	**16**	**=1800**	

MA Political Science

		SEMESTER I					
Sr. No.	Course Code	Title of the Paper	Credits	**Theory Contact Hours (L 5hrs./Tut.-1hr. per week)**		**Marks Scheme**	
	DSCs			Lectures (Credits)	Tutorial	Theory	Internal Assessment
1	**POLS 101**	Western Political Thinkers	6	5	1	80	20
2	**POLS 102**	Comparative Politics: Approaches &Processes	6	5	1	80	20
3	**POLS 103**	Theories & Concepts of International Relations	6	5	1	80	20
4	**POLS 104**	Indian Politics I: Political Institutions	6	5	1	80	20
	Total		**24**	**20**	**4**	**Total Marks- 400**	
		SEMESTER- II					
1	**POLS 201**	Contemporary Debate in Political Theory	6	5	1	80	20
2	**POLS 202**	Comparative Political Analysis: Concepts & Recent Theories	6	5	1	80	20
3	**POLS 203**	Indian Politics II: Political Processes	6	5	1	80	20
4	**POLS 204 (GE)**	India and the World	4	4	-	80	20
	Total		**22**	**19**	**3**	**Total Marks- 400**	
		SEMESTER- III					
1	**POLS 301**	Indian Political Thinkers	6	5	1	80	20
2	**POLS 302**	India's Foreign Policy	6	5	1	80	20
3	**POLS 303**	Recent Trends in the Politics of South Asia (SAARC countries)	6	5	1	80	20
4	**POLS 304**	304. International Organization	6	5	1	80	20
5	**POLS 307 AEC (Non CGPA)**	Environment and Politics					
	Total		**24**	**20**	**4**	**Total Marks- 400**	
		SEMESTER- IV					
1	**POLS 401**	Public International Law	6	5	1	80	20
2	**POLS 402**	State Politics in India with Special Reference to Himachal Pradesh	6	5	1	80	20
3	**POLS 403-405 Any one from given three options (DSE-II)**	403. Public Policy & Governance in India 404.Contemporaray Political Thinkers 405. Contemporary World Politics **Or** 406. Dissertation/Project Work	6	5	1	80	20
4	**POLS 407 (GE)**	International Political Economy	4	4	-	80	20
	Total		**22**	**19**	**3**	**Total Marks- 400**	

Master of Commerce (M.Com.)

Course Code	Nature of Course	Title of the Course	Credits	Theory Contact 4 Hours/week		Marks		
				Lecture Hours Per week	Tutorial Hours Per week	Theory	Internal Assessment	Total Marks
Ist Semester								
MC101	DSC	Management Theories and Practices	4	4	1	80	20	100
MC102	DSC	Business Environment	4	4	1	80	20	100
MC103	DSC	Managerial Economics	4	4	1	80	20	100
MC104	DSC	Statistical Analysis for Decision Making	4	4	1	80	20	100
MC105	DSC	Income Tax Laws and Administration	4	4	1	80	20	100
MC106	DSC	Corporate Legal Framework	4	4	1	80	20	100
		Total Credits and Marks (Ist Semester)	24	24	6	480	120	600
2nd Semester								
MC201	DSC	Corporate Financial Accounting	4	4	1	80	20	100
MC202	DSC	Human Resource Management	4	4	1	80	20	100
MC203	DSC	Corporate Finance and Policy	4	4	1	80	20	100
MC204	DSC	Marketing Management	4	4	1	80	20	100
MC205	DSC	Research Methodology and Data Science	4	4	1	80	20	100
MC 206	DSC	Corporate Governance & Business Ethics	4	4	1	80	20	100
MC-GE-I	GE	Organizational Behavior and Development	4	4	1	80	20	100
		Total Credits and Marks (2ndSemester)	28	28	7	560	140	700
3rd Semester								
MC301	DSC	Advanced Cost Accounting	4	4	1	80	20	100
MC302	DSC	International Financial Management and Policy	4	4	1	80	20	100
MC303	DSC	Financial Institutions & Markets	4	4	1	80	20	100
Specialization: Students are required to choose ONE Course from each Specialization.								
Accounting and Finance								
MC304 (a)	DSE	Management Control Techniques **Or** Stock Market Operations	4	4	1	80	20	100
MC304 (b)	DSE							
Marketing								
MC305 (a)	DSE	E-Commerce and Digital Marketing **Or** Supply Chain Management and Logistics	4	4	1	80	20	100
MC305(b)	DSE							

		Human Resource Management						
MC306 (a) MC306 (b)	DSE DSE	Industrial Psychology **Or** Strategic Human Resource Management	4	4	1	80	20	100
MC 307	AECC	Computer Application in Business (Audit Pass)	0	4	1	80	20	100
		Total Credits and Marks (3rd Semester)	24	28	7	560	140	700
		4th Semester						
MC401	DSC	Security Analysis and Portfolio Management	4	4	1	80	20	100
MC402	DSC	Entrepreneurship Development and Project Management	4	4	1	80	20	100
MC403	DSC	Strategic Management and Business Policy	4	4	1	80	20	100

		Specialization: Students are required to choose ONE Specialization out of three Specializations and out of selected Specialization, choose any two Courses.						
		Accounting and Finance						
MC 404AF(a)	DSE	Advanced Financial Management and Policy	4	4	1	80	20	100
MC 404AF(b)	DSE	Business Taxation	4	4	1	80	20	100
MC 404 AF (C)	DSE	Forensic Accounting and Auditing	4	4	1	80	20	100
		Or **Marketing**						
MC 404MKT(a)	DSE	Consumer Behavior	4	4	1	80	20	100
MC404MKT (b)	DSE	Retail Management	4	4	1	80	20	100
MC 404MKT(C)	DSE	Rural Marketing	4	4	1	80	20	100
		Or **Human Resource Management**						
MC 404 HRM (a)	DSE	Human Resource Development	4	4	1	80	20	100
MC HRM (b)	DSE	Management of Industrial Relations	4	4	1	80	20	100
MC HRM (C)	DSE	Labour Legislation and Employee Welfare	4	4	1	80	20	100
MC405	DSC	Project Report and Viva-Voce	4	-	-	100 (75 marks for Project Report and 25 marks for Viva-Voce)		100
MC406	DSC	Comprehensive Viva-Voce (Based on Courses Studied during all Four Semesters)	4	-	-	100		100
MC –GE-II	GE	Indian Ethos, Life Skills and Business	4	4	1	80	20	100
		Total Credits and Marks (4th Semester)	32	28	6	680	120	800
		Grand Total Credits and Total Marks	**108**	**104**	**26**	**2280**	**520**	**2800**

MA Journalism & Mass Communication

LE	SUB	YR	SEM	NO.	Title of the course	L	T	P	TOT	IA	PR	ESE	TOT
Course Code					**Title of the course**	**Credits**				**Marks Distribution**			
LE	SUB	YR	SEM	NO.		L	T	P	TOT	IA	PR	ESE	TOT
Semester – I													
M	JMC	22	1	01	Communication Theory	5	1	0	6	20	0	80	100
M	JMC	22	1	02	Modern Journalism	4	1	1	6	20	0	80	100
M	JMC	22	1	03	Social Media and Mobile Journalism	4	1	1	6	20	0	80	100
M	JMC	22	1	04	Convergence Media	4	1	1	6	20	0	80	100
Semester – II													
M	JMC	22	2	01	Advertising and Online Promotion	4	1	1	6	20	0	80	100
M	JMC	22	2	02	Broadcast Journalism and Production	4	1	1	6	20	0	80	100
M	JMC	22	2	03	Public Relations and Public Opinion in Digital Age	4	1	1	6	20	0	80	100
Semester – III													
M	JMC	22	3	01	Communication Research	5	1	0	6	20	0	80	100
M	JMC	22	3	02	Visual communication and Design	4	1	1	6	20	0	80	100
M	JMC	22	3	03	Media Ethics, Laws and Development	4	1	1	6	20	0	80	100
Skill Enhancement Core Courses													
Semester – I													
M	JMC	22	1	05	Value-added Communication Practice-1	0	0	6	6	20	80	0	100
Semester – II													
M	JMC	22	2	04	Value-added Communication Practice-2	0	0	6	6	20	80	0	100
Semester – III													
M	JMC	22	3	04	Value-added Communication Practice-3	0	0	6	6	20	80	0	100
Discipline Specific Elective Courses													
Semester – II													
M	JMC	22	2	05	Development Communication and Community Media	3	1	0	4	20	0	80	100
M	JMC	22	3	05	Media and Cultural Studies	3	1	0	4	20	0	80	100
Semester-IV													
M	JMC	22	4	02	Dissertation	0	1	5	6	30	120	0	150
M	JMC	22	4	03	Industry Internship	0	0	6	6	30	120	0	150
M	JMC	22	4	04	Comprehensive Viva	0	0	2	2	0	50	0	50
M	JMC	22	4	05	Human Rights and Journalism	4	0	0	4	20	0	80	100
M	JMC	22	4	06	Major Project	0	0	4	4	20	80	0	100
Generic Elective Courses													
Semester I and III													
M	JMC	22	ODD	GE1	Basics of Convergence Media	4	0	0	4	20	0	80	100
Semester II and IV													
M	JMC	22	EVEN	GE2	Advertising in Digital age	4	0	0	4	20	0	80	100

MA History

Sr.No.	Course Code	Course Title	Core/DSE/GE	Theory+ IA	Credits
SEMESTER I (All 4 Core Courses)					
I	HIST 101	History and Historiography	Core	80+20	6
2	HIST 102	Ancient Societies	Core	80+20	6
3	HIST 103	Aspects of Medieval Society	Core	80+20	6
4	HIST 104	Aspects of Society and Culture in Early Modern Europe, c. 1450-1700	Core	80+20	6
SEMESTER II (3 Core Courses +1GE=4 Courses)					
5	HIST 221	History of Early India (up to c. AD 1200)	Core	80+20	6
6	HIST 222	History of Medieval India (13" to 18" Centuries)	Core	80+20	6
7	HIST 223	History of Modem India (1757-1947)	Core	80+20	6
8. GE (One course either from out of department of History or from Open Elective course of the other department)					
SEMESTER III (3 Core Courses +1 DSE =4 Courses (+ I AEC of NON CGPA)					
9	HIST 331	History of Ecology and Environment in India	Core	80+20	6
10	HIST 332	Modern World (c.1780 to 1950)	Core	80+20	6
11	HIST 334	Contemporary World (1945-2000)	Core	80+20	6
DSE (One course from any one of the specializations, either Ancient, Medieval, or Modern)					
12	HIST 335 C	Constitutional and Administrative History of India (1765-1947)	DSE	80+20	6
AEC (One course on Ability Enhancement of NON CGPA of 2 or 4 credits)					
13	HIST 340	Research and Publication Ethics	AEC	80+20	2
SEMESTER IV (DSE course 442 + 2 DSE Courses from their specialization +1GE =4Courses)					
14	HIST 442	India Since Independence (1947-1990's)	DSE	80+20	6
DSE (One course from their specialization)					
15	HIST 445 C	Social and Cultural Changes in Modern India	DSE	80+20	6
DSE (One course from their specialization)					
16	HIST446C	Economic history of Modern India (1757-1947)	DSE	80+20	6
GE (One course either from out of department or from Open Elective course of the department)					
CDOE has made available only 5 GE subjects which are Commerce/ Economics/ Sociology/ Hindi/ Education.					

MA Sociology

Semester	Course Code	Nature of Course	Course Name	Credits	Theory Contact Hours (L- 5hrs/Tut.- 1 hr)		Marks Scheme	
					Lectures Credits	Tutorial (Seminar/GD /Quiz) Credit	Theory	IA
I	SOC-C-101	DSC	Classical Sociological Tradition-I	6	5	1	80	20
	SOC-C-102	DSC	Methodology of Social Research	6	5	1	80	20
	SOC-C-103	DSC	Social Stratification and Change	6	5	1	80	20
	SOC-C-104	DSC	Sociology of Environment	6	5	1	80	20
	Total Credits			**24**	**20**	**4**	**Total Marks = 400**	
II	SOC-C-201	DSC	Classical Sociological Tradition-II	6	5	1	80	20
	SOC-C-202	DSC	Perspectives on Indian Society	6	5	1	80	20
	SOC-C-203	DSC	Sociology of Family, Marriage and Kinship	6	5	1	80	20
	SOC-O-204	GE	Social Demography	4	4	-	80	20
	Total Credits			**22**	**19**	**3**	**Total Marks = 400**	
III	SOC-C-301	DSC	Theoretical Perspective in Sociology-I	6	5	1	80	20
	SOC-C-302	DSC	Sociology of Development	6	5	1	80	20
	SOC-C-303	DSC	Gender and Society	6	5	1	80	20
	SOC-C-304	AEC*	Social Statistics and Computer Analysis	4	4	-	80	20
	SOC-E-305 SOC-E-306 SOC-E-307	DSE-I or DSE-II or DSE-III	Rural Sociology or Urban Sociology or Dissertation	6	5	1	80	20
				6	5	1	80	20
				6	4 (Evaluation)	2 (Viva-Voce)	75 Evaluation + 25 Viva	
	Total Credits			**24**	**20**	**4**	**Total Marks = 400**	
	Mandatory Non CGPA AEC			**04**	**04**	**-**	**Total Marks = 100**	
IV	SOC-C-401	DSC	Theoretical Perspective in Sociology-II	6	5	1	80	20
	SOC-C-402	DSC	Comparative Sociology	6	5	1	80	20
	SOC-E-403 SOC-E-404 SOC-E-405	DSE-I Or DSE-II Or DSE-III	Social Psychology or Sociology of Marginalized Communities Or Political Sociology	6	5	1	80	20
				6	5	1	80	20
				6	5	1	80	20
	SOC-O-406	GE	Crime and Society	4	4	-	80	20
	Total Credits			**22**	**19**	**3**	**Total Marks = 400**	
	Grand Total No. of Credits			**92**	**78**	**14**	**Grand Total Marks = 1600**	

MA Hindi

सेमेस्टर	कोर्स कोड	प्रश्नपत्रों के शीर्षक	क्रेडिटः व्याख्यान–5 घंटे प्रतिदिन अनुशिक्षण–1 घंटा प्रति सप्ताह	रेगुलर विद्यार्थियों हेतु अंक विभाजनः थ्योरी=80 आंतरिक मूल्यांकनः (समनुदेशन=10, प्रस्तुतिकरण=5 उपस्थिति= 5) =20	पत्राचार विद्यार्थियों हेतु अंक थ्योरी=80 आंतरिक मूल्यांकन समनुदेशन=20	प्राईवेट विद्यार्थियों हेतु अंक विभाजन=100
सेमेस्टर 1	MHIN 101	मध्यकालीन काव्य	5+1=6	80+20=100		100
	MHIN 102	हिन्दी साहित्य का इतिहास आदि, भक्ति एवं रीतिकाल	5+1=6	80+20=100		100
	MHIN 103	हिन्दी नाटक एवं उपन्यास	5+1=6	80+20=100		100
	MHIN 104	भाषा–विज्ञान	5+1=6	80+20=100		100
सेमेस्टर 2	MHIN 201	भक्ति एवं रीति–काव्य	5+1=6	80+20=100		100
	MHIN 202	हिन्दी साहित्य का इतिहास आधुनिक काल	5+1=6	80+20=100		100
	MHIN 203	आधुनिक गद्य साहित्य	5+1=6	80+20=100		100
	MHIN 204	हिन्दी भाषा एवं देवनागरी लिपि	5+1=6	80+20=100		100
	MHIN 205	मीडिया लेखन एवं हिन्दी पत्रकारिता	04	80+20=100		100
सेमेस्टर 3	MHIN 301	भारतीय काव्य शास्त्र एवं साहित्यलोचन	5+1=6	80+20=100		100
	MHIN 302	अनुवाद विज्ञान	5+1=6	80+20=100		100
	MHIN 303	छायावादी काव्य	5+1=6	80+20=100		100
	MHIN 304	(वैकल्पिक) आधुनिक हिंदी कहानी (विकल्प एक)	5+1=6	80+20=100		100
		(वैकल्पिक) आधुनिक हिंदी उपन्यास (विकल्प दो)	5+1=6	80+20=100		100
	MHIN 305 AECC	हिन्दी साहित्य एवं पर्यावरण				
सेमेस्टर 4	MHIN 401	छायावादोतर काव्य	5+1=6	80+20=100		100
	MHIN 402	पाश्चात्य समीक्षा सिद्धांत	5+1=6	80+20=100		100
	MHIN 403	शोध प्रविधि	5+1=6	80+20=100		100
	MHIN 404	लोक साहित्य सैद्धांतिक विवेचन एवं प्रायोगिक आयाम	5+1=6	80+20=100		100
	MHIN 405	हिंदी साहित्य और सिनेम (जेनरिक –II)	04			

MBA (MASTER OF BUSINESS ADMINISTRATION)

SEMESTER	COURSE CODE	CORE COURSES	Credits
FIRST	101	Management Practices & Organizational Behaviour	4
	102	Business Statistics	4
	103	Managerial Economics	4
	104	Business Environment	4
	105	Indian Ethos & Business Ethics	4
	106	Accounting for Managers	4
		Total Credits 1st semester	**24**
	COURSE CODE	**CORE COURSES**	
SECOND	201	Organizational Change & Development	4
	202	Management Science	4
	203	Human Resource Management	4
	204	Financial Management	4
	205	Marketing Management	4
	206	Operations Management	4
	207	Research Methodology	4
		GENERIC ELECTIVE	
	MGT-GE-1	Fundamentals of Management	4
		Total Credits 2nd semester	**32**
	COURSE CODE	**CORE COURSES**	
THIRD	301	Strategic Analysis	4
	302	Entrepreneurship Development	4
		SKILL / ABILITY ENHANCEMENT COURSE	
	303	Executive and Business Skills	2
		ELECTIVE COURSE FOR DUAL SPLECILIZATIONS (SPECIFIC)	
	FM-01	Financial Institutions & Markets	4
	FM-02	Advanced Financial Management	4
	MM-01	Marketing Research	4
	MM-02	Strategic Marketing	4
	HRM-01	Industrial Relations	4
	HRM-02	Labour Legislations	4
		Total Credits 3rd semester	**24**
	COURSE CODE	**CORE COURSES**	
FOURTH	401	Strategic Management	4
		GENERIC ELECTIVE	
	MGT-GE-2	Entrepreneurial Skills	4
		INTERNSHIP / FIELD WORK / VIVA-VOCE	
	404	On-The-Job-Training / Internship Report	4
	405	Project Report	4
	405	Comprehensive Viva-Voce	4
		ELECTIVE COURSE FOR DUAL SPLECILIZATIONS (SPECIFIC)	
	FM-05	Investment Analysis & Portfolio Management	4
	FM-06	Project Planning, Analysis & Management	4
	MM-05	Advertising Management	4
	MM-06	Rural Marketing	4
	HRM-05	Industrial Psychology	4
	HRM-06	Strategic Human Resource Management	4
		Total Credits 4th semester	**36**
		Total Credits	**114**

NOTE:- It is compulsory for the students who are enrolled in MA/ M.Com./ MBA 2nd semester through CDOE to choose an option, out of Generic subjects which should be from any other subjects than the subjects they have taken up for their PG course. List of Generic Subjects offered by CDOE are as under: -

Sr. No.	Subject	Paper Code	Name of Generic Subject	Credit
(i)	Commerce	MC-GE-1	Organizational Behaviors & Development (Not for Commerce Students)	4
(ii)	Economics	ECON-125-GE	Fundamental Concepts in Economics (Not for Economics Students)	4
(iii)	Sociology	SOC-O-204 GE	Social Demography (Not for Sociology Students)	4
(iv)	Hindi	MHIN-205-GE	Hindi Patrrakarita evm Media Lekhan (Not for Hindi Students)	4
(v)	Education	EDUGE 301-GE	Pedagogy of Social Science (Not for Education Students)	4

NOTE: - It is compulsory for the students who are enrolled in MA/ M.Com./ MBA 4th semester through CDOE to choose an option, out of Generic subjects which should be from any other subjects than the subjects they have taken up for their PG course. List of Generic Subjects offered by CDOE are as under: -

Sr. No.	Subject	Paper Code	Name of Generic Subject	Credit
(i)	Commerce	MC-GE-II	Indian Ethos, Life skills and business (Not for Commerce Students)	4
(ii)	Economics	ECON-246-GE	Economy of Himachal Pradesh (Not for Economics Students)	4
(iii)	Sociology	SOC-O-406-GE	Crime & Society (Not for Sociology Students)	4
(iv)	Hindi	MHIN-405-GE	Hindi Sahitya aur Cinema (Not for Hindi Students)	4
(v)	Education	EDUGE 302-GE	Pedagogy of Sciences (Not for Education Students)	4
(vi)	MA JMC	MJMC 22406	Ethico- Legal issues in Media (Not for MA JMC Students)	4
(vii)	Political Sci.	POLS 407-GE	International Political Economy (Not for Pol. Sc. Students)	4

Syllabus of Diploma Courses

Course Name	Semester-I	Semester-II
Diploma in Computer Application	DCA-101 Problem Solving Using C	DCA-201 Computer Networks
	DCA-102 Office Applications	DCA-202 Internet Technology and Web Page Design
	DCA-103 Computer Fundamentals	DCA-203 Database Management System
	DCA-104 Operating System	DCA-204 E-Commerce
	DCA-151 Lab-I (Problem Solving using C)	DCA-251 Lab-III (Database Management System)
	DCA-152 Lab-II (Office Applications)	DCA-252 Lab-IV (Internet Technology and Web Page Design)

Course Name	Semester-I	Semester-II
Diploma in Data Sciences	DDS-101 Fundamentals of Computer and Data Science	DDS-201 Statistics for Data Science
	DDS-102 Fundamentals of Programming Using C	DDS-202 Data Warehousing and Mining
	DDS-103 Data Structure	DDS-203 Python for Data Analytics
	DDS-104 Database Management System	DDS-204 R for Data Analytics
	DDS-151 Lab-I (Data Structure Using C Language)	DDS-251 Lab-III (Python for Data Analytics)
	DDS-152 Lab-II (Database Management System)	DDS-252 Lab-IV (R for Data Analytics)
		DDS-253 Project Work

Course Name	One Year Diploma	
Diploma in Yoga Studies	DYS-C 101	Concept of Yoga and Its Traditional Aspects
	DYS-C 102	Foundations of Hath yoga and its Practices
	DYS-C 103	Human Anatomy, Physiology, Diet and Yoga Therapy
	Practical- Shodan Kriyas, Asanas, Mudra- Bandha & Meditation	
	Practical- Yogic Sukshma and Sthool Vyayam, Pranayama, Meditation and Viva	

Course Name	Semester-I	Semester-II
Diploma in Tourist Guide	DTG-01 Introduction to Tourism	DTG-04 Tourism Product & Destination of Himachal Pradesh
	DTG-02 Tourism Products of India	DTG-05 Adventure Tourism in Himachal Pradesh
	DTG-03 Linkage of Tour Guide with Travel Industry	DTG-06 Itinerary Preparation and Tour Costing

ELIGIBILITY/QUALIFICATIONS FOR ADMISSION TO VARIOUS COURSES

B. A. 1ST YEAR (UNDER CBCS SYSTEM)
THREE -YEAR DEGREE COURSE

The examinations under 10+2 or an equivalent examination conducted by a Board/University established by law in India. The candidate should have passed in four written subjects including English.

OR

2.1 For Admission

a. A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of School Education (or in case of *Shashtri,* pass. in *Prak Shashtri* from Sanskrit Colleges affiliated to the HPU) or an examination accepted as equivalent thereto by the various bodies of the H.P. University.

   (i)   Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.C.A programme.

   (ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.

   (iii) Provided that the candidates who have passed *Prak Shashtri* examination from Sanskrit Colleges shall be given preference in admission to *Shashtri* programme.

B.COM. 1st Year (UNDER CBCS SYSTEM)
(THREE-YEAR DEGREE COURSE)

Admission to B.Com. Ist year shall be open to a person who has passed +2 examinations of a Board/University established by law in India with Maths/Economics as compulsory subjects at 10+2 stage.

OR

Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education, New Delhi or an examination recognised as equivalent thereto with Maths/ Economics as compulsory subject. The aggregate marks required will be determined on the basis of one language and three other pass elective subjects.

OR

Pre-University examination (two years after ten-year schooling) with Maths/ Economics as a compulsory subject of an Indian University/Board recognised by the H.P. University.

OR

Intermediate examination with Maths/Economics as a compulsory subject of an Indian University/Board or an examination equivalent thereto or Indian School Certificate Examination (Class XII) with Maths and Economics as compulsory subjects of the Council of Indian School Certificate Examination, New Delhi.

OR

Any examination of a University/Board College or School of a foreign country recognised as equivalent with Maths/Economics as a compulsory subject for the above purpose by the Vice-

Chancellor/Equivalence Committee either of its own or on the recommendation of the Association of Indian Universities.

MASTER OF COMMERCE (M.Com.)

B.Com. (old), B.Com. (RUSA) or Bachelor's degree in Business Administration or B.A. with Commerce or B.A./B. Sc./M.A./ M.Sc. degree with Economics/Statistics/Mathematics as one of the elective subjects.

OR

Degree of a Foreign University which may be recognized as equivalent by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study which the candidate would be required to qualify for the degree.

Please Note:- A student who has compartment / re-appear in B.A./B.Com. etc. will not be admitted to M.Com.

MA (JMC)

Bachelor's Degree in any discipline recognized by the University.

MASTER OF BUSINESS ADMINISTRATION (MBA)

Admission to MBA shall be open to the holder of any first Bachelor's degree of a University established by law in India, with at least 50% marks (45% marks in the case of Scheduled Caste/Scheduled Tribe candidates)

OR

The degree of a foreign University which may be recognized as equivalent for the purpose by the Vice-Chancellor with such conditions as he/ she may impose regarding the additional courses of study, which the candidate would be required to pass to qualify for the degree.

Please Note:

1. **A student having compartment /reappear in Bachelor's Degree shall not be eligible for admission to MBA.**

2. **As the number of seats have been restricted to 300, admission shall be made on the basis of merit at the qualifying examination. In case of a tie, the same shall be resolved as per University Rules. 120-point prescribed roster for admission shall be applicable for SC/ST/PH categories.**

DIPLOMA IN YOGA STUDIES (DYS)

A candidate possessing a graduate degree in any faculty from a recognized University in India or abroad shall be eligible for admission to the Diploma in Yoga Studies.

A candidate should be Medically Fit. A Medical Fitness Certificate in this regard issued from the Medical Officer of the Institute shall be produced. A Medical Examination shall be conducted in the Institute. Candidate suffering from any chronic disease and advised not to seek admission to this Course.

DIPLOMA IN TOURIST GUIDE (DTG)

Plus Two (10+2) in any discipline.

DIPLOMA IN DATA SCIENCE (DDS)

Duration: One year

Eligibility: Graduation in any stream with 50% aggregate marks (45% for SC/ST/PWD)

DIPLOMA IN COMPUTER APPLICATIONS (DCA)

Duration: One year

Eligibility: 10+2 in any stream with 50% aggregate marks (45% for SC/ST/PWD)

MASTER OF ARTS

B.A. / B.Sc. / B.Com. /B.Sc. (Agri.) /B.Sc. (Home Sc.) /B.Sc. in Hospitality and Hotel Management / MBBS / BAMS/GAMS/ B. Pharma / B.T. or B.Ed. / B. Lib. Sc. /B.L. /B.A.Sc. / B.E. / B.Tech./Vashista Shastri/BBA/ BCA of University established by Law in India or Honours Bachelor Degree.

Provided that for admission to Correspondence Courses, a student should have passed the qualifying examination and irrespective of the fact whether he/she has studied the subject chosen for Master of Arts studies at the qualifying examination or not.

Provided further that a candidate having passed LL.B./B.Ed. / M.Ed. in the second division or Master's Degree examination shall also be eligible for admission through correspondence course.

OR

A Bachelor's Degree of a University established by Law in India (with the subject of study for M.A./M.Sc. as one of the subjects) with a minimum of 48 credits in major subjects, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree. In addition to this the minimum eligibility for admission to Postgraduate Course will be 20-24 credits in the subject concerned in the Undergraduate Degree.

M.A. MUSIC

A candidate who has obtained Bachelor's degree in Music (Vocal) shall be eligible for admission in M.A. (Vocal) and a candidate who has obtained Bachelor's degree in Music (Instrumental) shall be eligible for admission in M.A. Music (Instrumental).

OR

Degree of a foreign University which may be recognized as equivalent for the purpose by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study, which the candidate would be required to pass to qualify for the degree.

OR

A Bachelor's Degree of a University established by Law in India (with the subject of study for M.A./M.Sc. as one of the subjects) with a minimum of 48 credits in major subjects, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree. In addition to this the minimum eligibility for admission to Postgraduate Course will be 20-24 credits in the subject concerned in the Undergraduate Degree.

8.40 (Ord.)   **Note:** A candidate who appears in the examination of first semester and fails to obtain pass marks in any course may be permitted to proceed from first semester to but he/she shall be permitted to proceed from first semester to second semester without appearing

in first semester by paying the fee as prescribed by the authority from time to time. It will be applicable in all semesters i.e. second to third, third to fourth and fourth to first where students sought admission directly in second semester.

ADMISSION PROCEDURE AND RULES

For online admission:

The CDOE offers online admission facility through its own website **www.hpuniv.ac.in**. or directly go to the link **https://nadmission.hpushimla.in**. The candidates submitting the Admission Form through this system can download the Prospectus free from CDOE website **www.hpuniv.ac.in**. However, an amount of Rs.500/- is charged as prospectus fee (non-refundable). It is mandatory for the students **to deposit hard copy of the form along with self-attested photocopies of required documents in concerned branch by hand or by post.**

NOTE: - It is mandatory for all students to create their ABC ID (Academic Bank of Credit) within 15 days of your admission.

- Students can register on ABC Portal through the link- https://www.abc.gov.in/

- YouTube link for how to create ABC ID- https://www.youtube.com/watch?v=Gw3DUHaJg1c

About admission form

All the admissions are made Online by filling Online Admission Form. The procedure of filling the online application form is mentioned below:

(A) Instructions for filling the ONLINE ADMISSION FORM

1- Click on "UG/ PG/ Diploma" to access the list of programmes.

2- Choose the programme and click on the programme name.

3- Before clicking on the programme please click on the instructions for filling online application form, a pdf file will be open kindly read carefully.

4- Click on the programme name for which you are willing to apply.

5- After clicking on the programme, a pop up will open terms and conditions.

6- Kindly check the terms and conditions. After that you will be redirected to personal information page.

7- Online Admission form has following subsequent information
   a) Personal Information
   b) Education and Document Details
   c) Territorial Jurisdiction Certificate in case of outside of H.P. state (Annexure-9)
   d) Application Summary
   e) Payment
   f) Submit application form

8- Please fill the personal information first.

9- After filling the personal information click on save button at the last of the page.

10- System will generate the Unique Registration number along with password will be send on the registered email and registered mobile number. Note down the Unique Registration number for all future references.

(B) PAYMENT OPTION: Registered candidate may deposit fee by any of the following modes of payment:

a. NET BANKING
b. DEBIT CARD
c. CREDIT CARD

NOTE: - Prospectus Fee and counselling Fees (if in any Course) will be charged from the students through online mode. After submission of Prospectus Fee and counselling Fee (if in any Course), the concern branch will verify the uploaded documents. After that the candidates have to deposit the course fees. Kindly check the website regularly i.e. www.hpuniv.ac.in.

Note: -

1- **Create an email account if you already don't have one.**

2- **You must give a mobile number in basic details. If you don't have a mobile number, please enter your guardian's mobile number for further correspondence in this regard.**

3- **All mandatory fields in the online admission form are marked with red Asterisk (*).**

1. B.A./B.Com. 1st Year

Last Date for online registration	-	**17.08.2024**
Last date for submission of fees	-	**25.08.2024**

2. M.A./M.Com./MA (JMC)/ DYS/ DTG/ DDS/ DCA

Last Date for online registration	-	**17.08.2024**
Last date for submission of fees	-	**25.08.2024**

Note: -(i) Late examination fee as per schedule notified by the Controller of Examinations for various classes from time to time shall also be charged.

(ii) Students are advised to consult/visit the website i.e. www.hpuniv.ac.in for latest news/information from time to time.

Refusal of Admission

Notwithstanding anything contained in the rules, a student shall be refused admission if his/her conduct during any previous stay in the University has been unsatisfactory.

A student who has been expelled or rusticated shall not be admitted to any course of study without the prior approval of the Vice-Chancellor.

A student disqualified by any University shall not be given admission during the period of his/her disqualification.

Admission of a student can be cancelled if at any time it is found that he/she has furnished incorrect information or has suppressed facts to secure admission.

Cancellation of Admission

If a student does not comply with the directions/instructions/requirements within a period specified by the CDOE his /her admission shall be cancelled.

Admission of a student shall be cancelled straightway without assigning any reasons: - If he/she misbehaves or does not observe decorum or indulges in disrupting the functioning of CDOE and /or the University in speeches or in writing without any valid reasons and in case it is found at some later stage that the candidate has supplied the wrong information or fake certificate, the fee paid by the candidate will be forfeited.

Note: Migration- No migration shall be allowed to the student enrolled in Academic session (beginning from Jan 2022) owing to unlike/distinct Academic session procedure.

Renewal of Admission for next class/semester

Once a student has been enrolled in a class, he/she can directly go to the link **https://nadmissions.hpushimla.in** to fill up the renewal for the next semester/year by simply login with his/her User ID and Password.

Note: - Students are advised to regularly visit the websites i.e. www.hpuniv.ac.in for latest news/information from time to time regarding renewal for the next class.

Note:- As per UGC Public Notice vide F. No. 12-1/2024(DEB-1) Dated 26/04/2024, HEIs recognized entitled to offer ODL programmes are directed not to enrol any foreign nationals in Open and Distance Learning (ODL) Programmes. Accordingly, only learner residing in India may be enrolled in ODL Programmes in compliance to the territorial jurisdiction for all the activities of learner as defined in Annexure-III of UGC (ODL Programmes and Online Programmes) Regulations, 2020.

FEE STRUCTURE

Course/Class	Fee for students already registered With H.P. University
B.A. 1st Year (Annual)	4800/-
B.A. 2nd & 3rd per Year	3400/-
B.Com. 1st Year (Annual)	5400/-
B.Com. 2nd & 3rd (per Year)	4000/-
M.A. (Semester system)	3300/- Each semester
M.A. (JMC) (Sem. System)	7400/- Each semester
M.A. Music (Semester system)	15300/- Each semester
M.Com. (Semester system)	3600/- Each semester
MBA (Sem system)	18300/- Each semester
Diploma Yoga Studies (Annual system)	21100/- (Annual)
Diploma Tourist Guide (Semester system)	10100/- Each semester
Diploma in Data Science (Semester system)	10100/- Each semester
Diploma in Computer Application (Semester system)	10100/- Each semester

Note: The above fee structure includes only admission fee, tuition fee, PCP fee etc. The examination & HPU registration fee shall be charged by the Controller of Examinations, H.P. University at the time of filling online RME/ examination form.

Note - Extra fee of Rs 1000/- will be charged from M.Com students (4th semester) for the course MC 404 and from MBA students (4th semester) for the course MBA 404 through online mode on account of Project report.

Note -The fee structure is subject to revision from time to time. The revised fee if any shall be applicable for the relevant session/semester.

Concessions-

1. **For Disabled Students:** As per the orders of the Hon'ble High Court CWPIL No. 30, 2011, the students with special needs with more than 40% disability admitted to any course of study running in the H. P. University Shimla-5, will not be charged any fees.

2. **SC/ST and Girls Students:** The Himachali Candidates belonging to the SC/ST Categories and Women candidates of Himachal Pradesh will be allowed to enrol with CDOE in **B.A.** only by paying a fee of Rs. 500/- as CDOE registration fee and a fee of Rs. 500/- for the Study Material (SLM). Such candidates shall be considered the students of CDOE for all purposes.

3. **In MBA Programme**, 50% of tution fee will be refunded in the favour of wards of the University Employee as per EC decision vide item no. 9 dated 20/07/2022

4. The late fee in different slabs on the last date (at 04:30 PM) of depositing Admission/ Course fee in UG/PG/Diploma courses as per EC decision vide Resolution No. 13 dated 30/05/2022 is as here under.
   (I)   Late fee for 1st fortnight after the last date is over-   **Rs. 500**
   (II)   Late fee for next fortnight-   **Rs. 1000**
   (III)   Late fee with the Approval of Vice Chancellor (15 days before the commencement of Examination)- **Rs. 1500**

Refund of Fee

If a student chooses to withdraw from the programme of study in which he/ she is enrolled, the institution concerned shall follow the following five tier system for the refund of fee as per UGC guidelines: -

Category	Percentage of Refund of Fee	Point of Time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 Days or more before the formally notified last date of admission
(2)	90%	Less than 15 Days before the formally notified last date of admission
(3)	80%	15 Days or less after the formally notified last date of admission
(4)	50%	30 Days or less but more than15 days after formally notified last date of admission
(5)	00%	More than 30 Days after formally notified last date of admission

Deposited fee cannot be adjusted in subsequent year/semester. Also, no refund is permissible on any grounds if a student discontinues studies or is declared ineligible to appear in the examination or fails to appear in the examination.

Personal Contact Programmes

The Self Learning Study Material is meaningfully supplemented with properly planned and organized personal contact programmes. As a very important strategy of face to face classroom teaching, the interactions during personal contact programmes have benefited students immensely.

Norms for Personal Contact Programmes:- As per UGC (ODL Pragrammes and OL Programmes) Regulation 2020, the following tables provide norms for counselling session in theory and practical courses for open and distance learning mode programme delivery.

Table: ODL programmes - Contact Sessions for Theory and Practical Courses; on an indicative basis

Four Courses, each of 04 Credits, with a total of 16 Credits per semester			
Number of Assignments	10-12 credits for theory and 6-4 Credits for practical courses		Counselling for theory only Courses:
	Contact sessions- practical	Contact sessions- theory	Four courses of 4 credits each
Four per semester	60 hours of guided experiments with support of internal supervisor per 2 credits	30-36 hours	12 hours per course

Norms for delivery of courses through open and distance mode

S. No.	Credit Value of the course	Size of SLMs Range (in terms of units, to be divided into blocks)	No. of Assignments	Practical Sessions	No. of Counselling Sessions Theory (10 percent of total study Hours)	Study hours of Learner
1.	2 Credits	6-10 units	1	60 hours	6 hours	60 hours
2.	4 credits	14-20 units	2	120 hours	12 hours	120 hours
3.	6 credits	20-28 units	3	180 hours	18 hours	180 hours
4.	8 credits	30-34 units	4	240 hours	24 hours	240 hours

Note 1:- During Personal Contact Programme where PCPs are compulsory 75% attendance is compulsory.

Note 2:- Assignments are compulsory. The students of CDOE enrolled in UG/PG/Diploma courses must answer the assignments and mail the response sheet to the Director, , H.P. University, Shimla.

Note 3:- Students will have to submit assignments within 10 days after completion of PCP, with following information: Name, Roll Number, Course, Semester & subject.

Note 4:- Admit Cards will be generated only after the submission of assignments/ uploading of Internal Assessment

After due date of submission, assignments will be submitted with the approval of the Director, CDOE.

LEARNING SUPPORT CENTRE FOR PERSONAL CONTACT PROGRAMME: -

For UG/PG and Diploma Courses: -

1. Govt. College Rampur Bushahr.
2. NCB Govt. College Hamirpur.
3. PG Govt. Degree College, Nahan, Sirmaur.
4. HPU Regional Centre Khaniyara Dharmshala.
5. Vallabh Govt. College Mandi.

TENTATIVE EXAMINATION CENTRES FOR UNDERGRADUATE AND POST GRADUATE/ DIPLOMA STUDENTS

List of examination centers for UG and PG/Diploma courses is available on the website www.hpuniv.ac.in.

TENTATIVE EXAMINATION CENTRES FOR UNDER GRADUATE CLASSES

District Bilaspur

1. Govt. College Bilaspur (HP) for regular/ICDEOL Students.

2. Swami Vivekanand Govt. College Ghumarwin, Distt. Bilaspur, H.P. for regular/ICDEOL students.

3. Govt. College Jhanduta, Distt. Bilaspur (HP) for regular/ICDEOL students.

4. Govt. College Jukhala, Distt. Bilaspur (HP) for regular/ICDOL students.

5. Govt. College Shri Naina Devi Ji, Distt. Bilaspur (HP) for regular students.

District Hamirpur

6. Govt. College Barsar, Tehsil Barsar, Distt. Hamirpur (HP) for regular/ICDEOL students.

7. Govt. College Bhoranj (Tarakwari), Distt. Hamirpur (HP) for regular/ICDEOL and for regular students of Maharani Laxmi Bai Kanya Mahavidyalya Bhareri, Distt. Hamirpur (HP).

8. B.B.N. College Chakmoh, Distt. Hamirpur (HP) for regular students.

9. Gautam Girls College, Hamirpur, Distt. Hamirpur (HP) for regular students.

10. Govt. College, Hamirpur (HP) for regular/ICDEOL students.

11. Sidharth Govt. College, Nadaun, Distt. Hamirpur (HP) for regular/ICDEOL students.

12. Thakur Jagdev Chand Govt. College, Sujanpur-Tihra, Distt. Hamirpur (HP) for regular/ICDEOL students.

13. Govt. College Dhaneta, Distt. Hamirpur (HP) for regular college students.

District Kinnaur

14. Govt. College Reckong Peo, Distt. Kinnaur (HP) for regular/ICDEOL students.

District Shimla

15. St. Bede's College, Shimla for regular students of the college.

16. H.P University Centre for Evening Studies, Shimla for regular students of the college.

17. Centre of Excellence Govt. College Sanjauli, Shimla-6 (HP) for regular/ICDEOL (250 students) students.

18. Govt. College Chail Koti, Distt. Shimla, H.P for regular college students.

19. Rajkiya kanya Mahavidyalya (R.K.M.V) Shimla (HP) for regular/ICDEOL (250 students)

20. Rajiv Gandhi Memorial Govt. College Chaura Maidan (Kotshera), Distt. Shimla-4 (HP) for regular/ICDEOL (150 students).

21. D.A.V College Kotkhai, Distt. Shimla (HP) for regular students of the college.

22. Govt. College Kumarsain, Distt. Shimla, H.P. for regular/ICDEOL students.

23. Govt. College Nankhari, Distt. Shimla, H.P. for B.A. regular/ICDEOL students.

24. Govt. Collge Nerwa, Tehsil Chopal, Distt. Shimla, H.P. for regular/ICDEOL students.

25. Govt. College Rampur Bushehar, Distt. Shimla, (HP) 172001 for regular/ICDEOL students.

26. Govt. College Saraswati Nagar, Sawara, Distt. Shimla, H.P. for regular/ICDEOL students.

27. Govt. College Seema, Distt. Shimla, H.P. for regular/ICDEOL students.

28. Govt. College Sunni, Distt. Shimla, H.P. for regular/ICDEOL students.

29. Govt. College Theog, Distt. Shimla, H.P. for regular/ICDEOL students.

30. Govt. College Dhami at 16 miles, Distt. Shimla, H.P. for regular college students.

31. Govt. College Tikkar, Distt. Shimla, H.P. for regular college students.

32. Govt. College Chopal, Distt. Shimla, H.P. for regular college students.

District Sirmour

33. Govt. College Haripurdhar, Distt. Sirmour, H.P. for regular/ICDEOL students.

34. Govt. College Nahan, Distt. Sirmour, H.P. for regular/ICDEOL students.

35. Govt. Degree College Shri Renuka Ji (Dadahu), Tesil Nahan, Distt. Sirmour (HP) for regular students of the college.

36. Guru Govind Singh Memorial Govt. College Paonta Sahib, Distt. Sirmour, H.P. for regular/ICDEOL.

37. B.K.D. Degree College for Women Paonta Sahib, Distt. Sirmour (HP) for regular college students.

38. Govt. Collge Bharali, Anjbhoj Transgiri Area, P.O. Nagheta, Distt. Sirmour, H.P for regular students.

39. Govt. College Rajgarh, Distt. Sirmour, H.P. for regular/ICDEOL students.

40. Govt. College Sangrah, Distt. Sirmour, H.P. for regular/ICDEOL students.

41. Govt. College Sarahan, Distt. Sirmour, H.P. for regular/ICDEOL students.

42. Govt. College Shillai, Distt. Sirmour, H.P. for regular/ICDEOL students.

43. Govt. College Kafota, Distt. Sirmour, H.P. for regular college students.

44.   Govt. Degree College, Shri Renuka JI, Dadahu, Sirmour

44.   Govt. College Ronhat, Distt. Sirmour, H.P. for regular students.

District Solan

45.   Govt. College Arki, Distt. Solan, H.P. for regular/ICDEOL students.

46.   Govt. College Dharampur, Distt. Solan, H.P. for regular/ICDEOL students.

47.   Govt. College Diggal, Distt. Solan, H.P. for regular college students.

48.   Govt. College Nalagarh, Distt. Solan, H.P. for regular/ICDEOL students.

49.   Govt. College Barotiwala, Distt. Solan, H.P. for regular college students.

50.   Govt. College Solan, H.P. for the regular/ICDEOL/Sai Institute of Higher Education Damrog, P.O. Shamati, Solan (HP) and B.Sc. (Hons.) Microbiology & Biotechnology students of Shoolini Institute of Life Sciences and Business Management, Anand Campus, The Mall, Solan, H.P.

51.   G.G.D.S.D College Subathu, Distt. Solan (H.P) for regular/ICDEOL students.

52.   Govt. College Kandaghat, Distt. Solan, H.P. for regular college students.

53.   Govt. Degree College Jainagar, Distt. Solan, H.P. for regular college students.

54.   Govt. Degree College Darlaghat , Distt. Solan, H.P. for regular college students.

55.   Govt. Degree College Ramshahar, Distt. Solan, H.P. for regular college students.

District Una

56.   M.P. Govt. College Amb, Distt. Una (HP) 177203 for regular/ICDEOL students.

57.   Swamy Vivekanand Degree College Chintpurni, Distt. Kangra, H.P. for regular college students.

58.   Govt. College Bangana, Distt. Una (HP) for regular/ICDEOL students.

59.   Govt. College Chowkimaniar, Tehsil Bangana, Distt. Una (HP) for regular college students.

60.   Govt. Gujjar College Beatan, Distt. Una (HP) for regular/ICDEOL students.

61.   S.V.S.D. College Bhatoli, Distt. Una (HP) for regular/ICDEOL students.

62.   Govt. College Daulatpur Chowk, Distt. Una (HP) for regular/ICDEOL students.

63.   Govt. college Kotla Khurd, Distt. Una (HP) for regular college students.

64.   Govt. College Khad, Tehsil Amb, Distt. Una (HP) for regular college students.

65.   Govt. College Una (HP) for regular/ICDEOL students.

66.   Govt. College Haroli, Distt. Una (HP) for regular college students.

District Chamba

6. DAV College Banikhet, Distt. Chamba (HP) for regular college students.

7. Govt. College Bharmour, Distt. Chamba (HP) for regular/ICDEOL students.

8. Govt. College Chamba (HP) for regular/ICDEOL students.

9. Govt. College Chowari, Distt. Chamba (HP) for regular/ICDEOL students.

10. Govt. College Pangi at Killar, Distt. Chamba (HP) for regular/ICDEOL students.

11. Govt. College Salooni, Distt. Chamba (HP) for regular/ICDEOL students.

12. Govt. College Tissa, Distt. Chamba (HP) for regular/ICDEOL students.

13. Govt. College Sihunta, Teh . Batiyat, Distt. Chamba (HP) for regular college students.

14. Govt. College Lylh Kothi, Distt. Chamba (HP) for regular college students.

15. Govt. College Bhalei, Distt. Chamba (HP) for regular college students.

16. Govt. College Telka, Distt. Chamba (HP) for regular college students.

District Kangra

Pt. Sant Ram Govt. College Baijnath, Distt. Kangra (HP) for regular/ICDEOL students.

29. Pt. Anant Ram S.D. Govt College Baroh, Distt . Kangra (HP) only for regular college students.

30. W.R.S. Govt Dehri, Distt. Kangra (HP) for regular/ICDEOL students.

31. Govt. College Dhaliara, Distt. Kangra (HP) for regular/ICDEOL students.

32. Govt. College Dadasiba, Distt. Kangra (HP) for regular college students.

33. Govt. College Jandaur, Teh . Kotla Beher, Distt. Kangra (HP) for regular college students.

34. Govt. College Dharmshala, Distt. Kangra (HP) for regular/ICDEOL students.

35. Govt. College Lanj, Distt. Kangra (HP) for B.A./B. Com for regular/ICDEOL students.

36. Govt. College Shahpur, Distt. Kangra (HP) for regular/ICDEOL students.

37. Govt. College Haripur (Guler), Distt. Kangra (HP) for regular/ICDEOL students.

38. Govt. College Indora, Distt. Kangra (HP) for regular/ICDEOL students.

39. Kanwar Durga Chand Memorial Govt. College Jaisinghpur, Distt. Kangra (HP) for regular/ICDEOL students.

40. Govt. College Jawalaji, Jawalamukhi, Distt. Kangra (HP) for regular college students.

41. DAV College Kangra (HP) for regular college students.

42. Govt. College Khundian, Distt. Kangra (HP) for regular/ICDEOL students.

43. F.D. Degree College Mand Miani, Distt. Kangra (HP) for regular students fo the college only.

44. Govt. College Nagrota Bagwan, Distt. Kangra (HP) for regular/ICDEOL students.

45. Govt. College Takipur, Distt. Kangra (HP) for regular college students.

46. Govt. College Nagrota Surian, Distt. Kangra (HP) for B.A./B. Com regular/ICDEOL students.

47. Govt. College Naura, Distt. Kangra (HP) for regular/ICDEOL students.

48. Govt. Arya Degree College Nurpur, Distt. Kangra (HP) for regular/ICDEOL students.

49. S.C.V.B Govt. College Palampur, Distt. Kangra (HP) for regular/ICDEOL students.

50. K.L.B. DAV College Palampur, Distt. Kangra (HP) for regular/ICDEOL students.

51. G.G.D.S.D. College Rajpur (Palampur), Distt. Kangra(HP) for regular college students.

52. S.V.N.G. Govt. College Shivnagarm, Via Khera, Tehsil Jaisinghpur, Distt. Kangra (HP) for regular/ICDEOL students.

53. D.D.M.P. College, Sugh Bhatoli, Distt. Kangra (HP) for regular college students.

54. Govt. College Thural, Distt. Kangra (HP) for regular/ICDEOL students.

55. Govt. College Rey, Distt. Kangra (HP) for regular college students.

56. Govt. College Rakkar, Distt. Kangra (HP) for regular college students.

57. Govt. College Dehra, Distt. Kangra (HP) for regular college students.

58. Govt. Degree College Matour, Distt. Kangra (HP) for regular college students.

59. Govt. Degree College Multhan, Choota Bhangal Area, Distt. Kangra (HP) for regular college students.

District Kullu

61. Govt. College Anni at Haripur, Distt. Kullu (HP) for regular/ICDEOL students.

62. Govt. College Banjar, Distt. Kullu (HP) for regular/ICDEOL students.

63. Govt. College Gadagusain, Distt. Kullu (HP) for B.A regular/ICDEOL students.

64. Govt. College Haripur at Manali, Distt. Kullu (HP) for regular/ICDEOL students.

65. Govt. College Kullu (HP) for regular/ICDEOL students.

66. Govt. College Sainj, Distt. Kullu (HP) for regular college students.

67. Govt. College Nirmand, Distt. Kullu (HP) for regular college students.

District Mandi

Govt. College Bassa (Gohar), Distt. Mandi (HP) for regular/ICDEOL students.

70. Govt. College Baldwara, Distt. Mandi (HP) for regular college students.

71. Govt. College Drang at Narla, Distt. Mandi (HP) for regular/ICDEOL students.

72.   Govt. College Dharampur, Distt. Mandi (HP) for regular/ICDEOL students.

73.   R.G.M. Govt. College Jogindernagar   Distt. Mandi (HP) for regular/ICDEOL students.

74.   Govt. College Karsog, Distt. Mandi (HP) for regular/ICDEOL students.

75.   Govt. College Lad Bharol,   Distt. Mandi (HP) for B.A. regular/ICDEOL students.

76.   Vallabh Govt. College Mandi (HP) for regular/ICDEOL students.

77.   Govt. College Nihri, Distt. Mandi (HP) for regular/ICDEOL students.

78.   Govt. College Panarsa, Distt. Mandi (HP) for regular/ICDEOL students.

79.   Govt. College Riwalsar, Distt. Mandi (HP) for B.A. regular/ICDEOL students.

80.   Govt. College Sandhol, Distt. Mandi (HP) for regular/ICDEOL students.

81.   Govt. College Saraj at Lambathach, Distt. Mandi (HP) for regular/ICDEOL students.

82.   Govt. College Sarkaghat, Distt. Mandi (HP) for regular/ICDEOL students.

83.   M.L.S.M. College Sundernagar, Distt. Mandi (HP) for regular/ICDEOL students.

84.   Govt. College Kotli, Distt. Mandi (HP) for regular college students.

85.   Govt. Degree College Dehar,   Distt. Mandi (HP) for regular college students.

TENTATIVE EXAMINATION CENTRES FOR POST GRADUATE CLASSES

Sr. No.	Name of the Institution/Examination Centre
1	**Shimla** (the centres will be allotted at the time of issuance of Roll No's)
2	H.P. University Centre for Evening Studies, The Mall, Shimla-171001 for II/IV semesters examinations for regular college students and also for M.A. English, M.Com. M.Sc. Botany, Zoology II/IV semesters, regular students of St. Bede's College, Shimla- 171002.
3	Indian Institute of Education, Hari Devi, Ghanahatti, Shimla-171011 for LL.B. II/IV/VI regular students of the Institute
4	Govt. College Seema (Rohroo), Distt. Shimla for II/IV semesters
5	Govt. College Rampur-Bushehar, Distt. Shimla for all semesters and also for M.Sc. Botany, Zoology, Physics, Chemistry,Geography.
6	Lal Bahadur Shastri Govt. Degree College Sarswatinagar, Distt. Shimla for M.A History, Hindi & Political Science II/IV Semester
7	Govt. College Nerwa, Distt. Shimla for M.A Political Science, M.Com & English II/IV Semester
8	Govt. College Solan, Distt. Solan for all semesters and also for M.Sc. Botany, Zoology, Chemistry, Biotechnology, Microbiology, MTTM

9	Govt. College Nalagarh, District Solan for II/IV semesters and also for M.Sc. Chemistry & LLB
10	Govt. College Nahan, Distt. Sirmour for all semesters and also for MBA.
11	H.P. College of Law Education, Kala Amb, District Sirmour for LL.B
12	Guru Govind Singh Memorial Govt. College Paonta Sahib,Distt.Sirmour,H.P.for II/IV Semester
13	Govt. College Shillai, Distt. Sirmour only for M.A. English , Hindi, Political Science & History II/IV semester
14	Govt. College Bilaspur, Distt. Bilaspur for all semesters and also for M.Sc. Physics & Chemistry
15	Swami Vivekanand Govt. College Ghumarwin, Distt. Bilaspur, H.P. for all Semesters and also for M.Sc. Botany, Zoology, Physics & Chemistry
16	NSCBM Govt. College Hamirpur, Distt. Hamirpur for all semesters and also for M.Sc. Botany, Zoology, Physics, Chemistry, MBA & M.A Music
17	Gautam Girls College Hamirpur, Distt. Hamirpur for M.Sc. Physics/Chemistry/ Botany/ Zoology/ BHM and also for MA II/IV semesters
18	Baba Balak Nath (B.B.N.) College Chakmoh, Distt. Hamirpur for II/IV semester
19	DDM Sai Law College of Education, Killar, Nadaun, District Hamirpur for LL.B.
20	Govt. College Una, Distt. Una for all semesters and also for the students of Govt. College Beetan of M.A English, LLB
21	Govt. College Amb, Distt. Una for II/IV Semester
22	S.V.S.D. Degree College Bhatoli, District Una for M.Com. & M.A./ M.Sc. Mathematics II/ IV semesters
23	Govt. College Daulatpur Chowk, Distt. Una for II/IV semester
24	Govt. College Bangana for M.Com, M.A. Hindi, English for II/IV Semester.
25	Vallabh Govt. College Mandi, Distt. Mandi for IV semesters regular/re-appear and I/II/III semester re-appear and also for M.Sc. Botany, Zoology, Physics, Chemistry, MBA, M.A Music & Education IV semester regular/re-appear and I/II/III semester re-appear& also for the students of ICDEOL under CBCS
26	Govt. College Arki, Distt. Solan, H.P. for regular/ICDEOL students.
27	Govt. College Karsog, Distt. Mandi, H.P. for IV semesters regular/re-appear and II semester re- appear
28	H.P. University Regional Centre Khaniyara, Mohli, Dharamshala, Distt. Kangra for all semesters for the students of Regional Centre/ ICDEOL and also for MCA, MA Education, MBA, M.Sc. Geology, LLB

29	MCM D.A.V. College Kangra, Distt. Kangrafor M.Sc. Physics /Chemistry/ Mathematics/Botany/Zoology/English/ M. Com for IV semesters regular/re-appear and I/II/III semester re-appear.
30	Govt. College Dharamshala, Distt. Kangra for IV semesters regular/re-appear and I/II/III semester re-appear and also for M.Sc. Chemistry Geography & M.A Music, IV semesters regular/re-appear and I/II/III semester re-appear & also for the students of ICDEOL under CBCS
31	S.C.V.B. Govt. College Palampur, Distt. Kangra for IV semesters regular/re-appear and II semester re-appea
32	Govt. College Nagrota Bagwan, Distt. Kangra, H.P. for M.A. English / M.Com./Mathematics. IV semesters regular/re-appear and II semester re-appear
33	Govt. College Dhaliara, Distt. Kangra for IV semesters regular/re-appear and I/II/III semester re-appear & MBA and also for M.Sc. Physics, Chemistry Mathematics, Botany, Zoology & M. Com IV semesters regular/re-appear and I/II/III semester re-appear
34	W.R.S. Govt. PG College Dehri, Tehsil Nurpur, Distt. Kangra for IV semesters regular/re-appear and I/II/III semester re-appear and also for M.Sc. Physics IV semesters regular/re-appear and I/II/III semester re-appear and also for the students of M.Sc. Mathematics of Govt. College Indora, Distt. Kangra
35	Govt. College Nurpur, Distt. Kangra for IV semesters regular/re-appear and II semester re-appear
36	Govt. College Baijnath, Distt. Kangra, H.P. for IV semesters regular/re-appear and II semester re-appear
37	K.L.B. D.A.V. College, Palampur, Distt. Kangra (HP) M.A./M. Com IV semesters regular/re-appear and II semester re-appear private students
38	Govt. College Kullu, Distt. Kullu for IV semesters regular/re-appear and I/II/III semester re-appear and also for the students of JLNGC Haripur Manali for M.A. Political Science & also for the students of ICDEOL under CBCS
39	Govt. College Reckong Peo, for II/IV semesters
40	Govt. College Chamba, Distt. Chamba for IV semesters regular/re-appear and I/II/III semester re-appear & also for the students of ICDEOL under CBCS
41	BTC DAV College Banikhet, Distt. Chamba for M.Sc. Physics & Chemistry for IV semesters regular/re-appear and I/II/III semester re-appear

Note: - The Controller of Examination reserves the rights to create, close/allotment of Examination Centres depending upon the strength of the students.

SCHEME OF EXAMINATION

FOR B.A. /B.COM. UNDER CBCS SYSTEM

Each academic year shall comprise of one Year (Under CBCS System):

Academic Year: From July 2024 to June 2025

End Term Examination: - March/ April 2025

FOR POST GRADUATE AND DIPLOMA COURSES

Ist Semesters: From July/August 2024 to November/ December 2024 (First)

IInd Semesters: From January/ February 2025 to May/ June 2025 (Second)

Term End Examinations: November/December & May/June.

ONLINE EXAMINATION FORM

The students of UG/PG/Diploma Classes have to fill the online examination form which is available on CDOE Website www.hpuniv.ac.in. or directly go to the link https://nexams.hpushimla.in. It is the responsibility of student to download admit card.

The fee structure is subject to revision from time to time. The revised fee if any shall be applicable for the relevant session/semester.

Note:-

1. Those students who opt for music as elective subject in B.A. will pay 50/- extra as practical fee and the same will be charged for each practical paper along with admission fees.

2. Fee for each semester in case of B.A./B.Com. Yearly system will be charged as is given in the above table except for the registration fee.

3. Fee for each subsequent semesters of M.A./M.Com./MBA/DYS/DTG will be charged as is given in the fee structure table except the registration fee.

4. The fee will be deposited only through online mode.

5. CDOE office at SHIMLA shall remain closed on each 2nd Saturday & every Sunday.

UNIVERSITY EXAMINATIONS

The CDOE is an institution owned and controlled by authority of Himachal Pradesh University. The examination in respect of the CDOE student is conducted by the University. All matters relating to the examination, i.e. result, marks-sheet, degree etc. are dealt with by the Controller of the Examination. **Representations/ applications in this regard, if any, must, therefore, be addressed to the office of the Controller of Examinations with a copy to the CDOE, H.P. University, Shimla-171005.**

Examination Schedule

The examination for M.A./M.Com. are conducted every year on Semester basis normally in November for I/III semester and in June for II/IV semester. The examination for B.A./B.Com classes are conducted on yearly basis, i.e. once in a year tentatively in the month of March and April.

Medium of Examination

The medium of examination in the subjects of English shall be English and in all other subjects, the medium of examination shall be either Hindi or English. In case of Sanskrit the medium shall be Sanskrit or Hindi. Please note that lesson/study material is provided in English excepting Hindi and Sanskrit.

Note: Submission of assignment is compulsory. In order to be eligible to appear in the End Term Examination the student must attempt at least 75% of assignment questions and send the same to the Director, CDOE, Summer-Hill, Shimla-171005. At least 35% minimum marks need to be secured in each assignment.

M.A. / M.Com.

Re-appear system for papers of the previous semester(s)

It will not be necessary for a candidate who is not successful in the semester examination to seek re-admission in the same semester. Such a student may appear in the University examination as a "Re-appear candidate/as an Ex-Student" along with the next semester examination. **Students who opt to appear in an examination as failed/re-appear candidates should submit their Re-appear forms as given in the University website www.hpuniv.ac.in and fee directly to the Controller of Examinations, H.P. University, Shimla-5. The students are also advised to send these examinations forms and fee for each year/semester separately.** A student appearing as failed/compartment/re-appear/ex-student of the CDOE shall use a distinct form specially meant for such students. **Separate form for each semester/year for P.G. examinations is required to be submitted to the Controller of Examinations, H.P. University, Shimla-171 005 along with the prescribed fee. The same may be downloaded from University Website i.e. www.hpuniv.ac.in**

Examination fee for failed/re-appear students

M.A.	:	One Paper: 500/-	More than one paper: 1000/-
M.Com./ MBA	:	One Paper: 500/-	More than one paper: 1200/-
DYS/DTG/DCA/DDS	:	One Paper : 500/-	More than one paper : 1200/-

Note* The above fee is subject to change by the Controller of Examination (HPU).

Time period between the examinations of the same degree

Save as elsewhere provided, in an examination in which a candidate has to appear to complete the degree of an undergraduate class, the period between the examination that he/she has passed before and the next examination shall not exceed three years and in case of a candidate of postgraduate class (under semester system) such period between one semester and another shall not exceed two years.

Cancellation of examination

The Executive Council may cancel the examination of a candidate, if it is found that he/she was not eligible to appear in the examination but had obtained admission through misrepresentation or wrong statement of facts. Such a student shall be disqualified from appearing at any University examination for a period which may extend up to five years.

The pending result of such defaulting candidates who fail to settle their discrepancies in respect of examination fee, submission of academic particulars, certificates etc. up to the commencement of the following annual examination, in case of undergraduate classes and up to the next semester examination in case of postgraduate courses, shall stand cancelled.

Re-evaluation of answer books

Re-evaluation of answer books is permissible under ordinance 6.70 of the First Ordinances of the H.P. University. Main provisions are as under:-

If a candidate feels that the answer-book has not been fairly evaluated she/he may within 21 days of the issue of the detailed marks card by the University and apply to the Controller of Examinations on a prescribed application form accompanied by the marks card in original and the prescribed fee at the rate 420/- (including cost of form) for PG-classes in the form of IPOs/B.D. drawn in favour of Finance Officer, H.P. University, Shimla-171005. Prescribed application form for re-evaluation is attached with Annexure.

The re-evaluation fee once deposited with the University shall not be refunded. However, the re-evaluation fee will be re-funded if application has been rejected under clause 6.70 (a) & (g) of the Ordinances of the University.

The score on re-evaluation shall supersede the original score provided that in case of a candidate securing pass or more marks on original evaluation, the downward revision on re-evaluation shall not go lower than that the level of pass marks in the paper concerned.

Whatever be the change in awards after re-evaluation, the same shall be conveyed to the candidate by the Controller of Examinations.

A candidate who applies for re-evaluation shall not be entitled to claim any retrospective benefit such as admission / promotion to any course / class, eligibility to sit for the entrance test or the grant of scholarship /award / medal, etc. on the basis of the result of re-evaluation which shall not be considered as a time-bound process.

A defaulting student will not be entitled to apply for re-evaluation after expiry of the date, i.e. after 21 days from the date of the declaration of the general result of the class concerned if the result has been delayed on account of his own fault.

The re-appear/failed/compartment candidates who apply for Re-checking / Re-evaluation of their scripts are advised to fill in the Examination Form for the forthcoming examination in time, without waiting for the Re-Checking / Re-evaluation result.

Improvement of scores and division

No one who has already passed an examination of the University established by law in India shall be permitted to re-appear in the same examination.

Provided that before a candidate becomes eligible for the award of the degree, may apply for the cancellation of the result of any course(s) in which he/she may have passed in any semester examination and may re-appear in the corresponding semester examination(s) to improve his/her score in the particular course(s).

Provided further that a person belonging to any of the following categories who has already obtained or has become eligible for the award of the degree may be allowed to re-appear in the same examination to improve division.

(i)   A person who has obtained or has become eligible for the award of the degree from the University.

(ii)   A person who being a resident of the area within the territorial jurisdiction or the University has obtained his degree from the Punjab University, Chandigarh before establishment of this University.

(iii)   A person who being employed as a whole-time teacher in the University or a college affiliated to or maintained by it and has obtained such a degree from any other University established by law in India.

A candidate belonging to category (i) above may be allowed to appear in any course(s) which may be either entirely new or in which he may wish to appear again to improve the score if he has already obtained the degree or may have the option after the declaration of final result whether he wants to take the degree or to get one or more courses of the final semester cancelled to improve his score in the course / courses but the option must be exercised by the candidate within one month of the date of declaration of result of IV Semester. Marks obtained by him / her in the course in which he / she re-appeared and the marks obtained by him/her in the earlier examination in the courses in which he / she does not appear shall determine his / her new division.

The result of the candidate appearing for the improvement of division shall only be declared if he / she is able to improve his/her division or get at least 55% marks in the aggregate of the result desired to be improved.

A candidate belonging to categories (ii) and (iii) above shall have to appear in all the courses prescribed for all the four semesters but he / she shall have the option to complete the examination either in one year or in two years. If a candidate permitted to appear in an examination for the purpose of improving his/her score in course(s) under the first provision subparagraph (i) above fails in the said course(s) he/she shall be declared as "re-appear" in the course concerned and shall be allowed to be governed by the same rules as are applicable to re-appear candidates.

Provided that no candidate shall be allowed to get his/her score in any course(s) cancelled more than once and if a candidate after getting his/her course(s) cancelled does not appear in the corresponding examination, his / her previous score in the course(s) shall stand but shall not be given another chance to get the score cancelled.

Provided further that a candidate permitted to re-appear in the examination for the purpose of improving his / her division shall be allowed only two attempts in each paper within a maximum period of five years after he / she has qualified for the award of the degree.

Provided further that such candidates shall have to appear in the corresponding semester examination (s) and according to the syllabus of studies in force at the time of said examination(s).

Pass marks in University Examinations

The pass marks in each course / subject are as under:

1. B.A/ B.Com.   Absolute/ Relative Grading System.
2. M.A/ M.Com.   36%
3. M.A. (JMC)/ MBA   40%
4. DYS/ DTG   40%

LIBRARY FACILITIES

The library plays a significant role in an academic institution. The society needs libraries for imparting better education, both formal and non-formal. Distance education basically involves self-study on the part of students for which library support is most essential. Accordingly, constant efforts are being made to build up the library of CDOE. The library has a total collection of 24558 books including bound volumes of periodicals.

WORKING HOURS

The library of CDOE at Shimla remains open from 10:00 a.m. to 5:00 p.m. throughout the year except on Second Saturday, Sunday and other University holidays.

ENROLMENT AS LIBRARY MEMBER

The library is primarily for the use of students and the members of the teaching departments of the CDOE. Students interested in taking membership of the library are required to deposit prescribed security which is refundable when a student ceases to be a member of the library after adjusting anything due from him/her. Refund will be made within one year after expiry of validity of membership. Library Security refund form as given in the Prospectus **(Annexure)** and accompanied with the requisite fee.

MEMBERSHIP, REGISTRATION AND BORROWING PROCEDURE

A person eligible and desirous of becoming a member of library shall fill-in and sign a membership registration format **(Annexure)** and membership card at **(Annexure)** and sends them to Deputy Librarian along with two passport size photographs duly attested by a Gazetted Officer/Principal or by the **Assistant/Deputy Registrar** of the CDOE. Each student member shall be issued Library Identity-cum-Membership passbook at the time of enrolment which entitles him/her to take on loan two books at a time. **Members will be enrolled during March to November.** Library membership form and card duly filled in must be submitted by the student along with two passport size photographs duly attested and a demand draft amounting to 1200/- in case of U.G. Classes and 1500/- for P.G. classes as security money drawn in favour of the Director, CDOE. **This library security money should be sent through a draft separately to Deputy Librarian CDOE, H.P. University, Shimla-5**. The circulation of documents will remain closed from 1st January to 15th February.

The loan period of books is 21 days for local members. For delay beyond the prescribed period, overdue charges @ 2 per book per day for late return and price for loss mutilation of documents shall have to be paid. Apart from this 200/- will be charged for duplicate library-Identity-cum-Membership Passbook. Triplicate **(after loss of duplicate pass book)** library passbook will be issued on payment Rs.500/-.

In addition to the facility available at the CDOE library, the CDOE students can avail the facility of inter-library loan of books from the main library of the University. The University library is housed in a multi-storey building with a space to accommodate more than two lakhs of volumes in stack halls and about 600 readers in reading halls.

This hand-book of information must be preserved by the students as the rules and procedures given in it will save them from unnecessary correspondence and queries. Change in the fee structure and admission/renewal schedule etc., if any, will be communicated to the students on roll in due course of time.

Note: - *"Students found to have been involved in the act of ragging will be dealt with as per provision of statute 23-A and recommendations of the Committee constituted by the Hon'ble Supreme Court of India in SLP No. 24295 of 2006 (Raghavan's Committee Report")*

Hostel Facility

The Hostel facility is provided to boys and girls during the PCPs and Examinations. The form for applying Hostel facility is available at Annexure No.8

Number of seats for boys	**40**	
Number of seats for girls	**40**	
Hostel Warden for boys	**Dr. Yog Raj**	**Contact no. 9418975201**
Hostel Warden for girls	**Dr. Usha Rani**	**Contact no. 8219943988**

Note Free Hostel Accommodation will be provided for person with disabilities as per section 21 of the right of Persons with Disabilities Act 2016 notified vide notification No. 3-1/78-HPU(Genl.) Vol-XXII, Dated 18/11/2021.*

ANNEXURES

1. Library Membership Form for CDOE students

2. Library Security Refund Form

3. Application form for applying Consolidated Marks Card/Provisional Certificate

4. Form for the Degree in Absentia

5. Form for Re-Evaluation

6. Form for Inter University Migration Certificate

7. Examination Form for Re-appear Candidates (only for offline students)

8. Form for Hostel Facility

9. Territorial Jurisdiction Certificate

10. Annexure-10

11. Annexure-11

Note: -Above forms (1-9) are also available on the website i.e. www.hpuniv.ac.in.